Health and Human Services Commission

Purchase Order

TX SmartBuy PO ID 24053845 **Dispatch via Print**

Payment Terms	Freight Terms	Ship Via
Net 30	Prepaid & Allow	BEST WAY

If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.

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Purchase Order **HHSTX-4-0000335082**

Date	Revision	Page
12/14/23	1 - 12/14/2023	1

Ship To: 4548 - Harlingen:1401 S Rangervill
HEALTH & HUMAN SERVICES COMMISSION
1401 S Rangerville Rd
Harlingen TX 78552
United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-DSHS Accounts Payable
HEALTH & HUMAN SERVICES COMMISSION
6711 S New Braunfels
Ste 100
San Antonio TX 78223
United States

Fax: 210/531-7883
Email: SAHAccounting@dshs.texas.gov

Exempt Reason: WORKQUEST GOODS OR SERVICES

Purchaser: Alvarez,Desiree C

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed.

DELIVERY: 7-15 Days After Receipt of PO.

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday-Friday except designated State Holidays.

Please call Agency Delivery Contact to schedule delivery 24 hours prior to arrival.

AGENCY CONTACT:
Warehouse Supervisor: Mario Gonzales
P: (956) 364-8321
F: (956) 364-8491
E: mario.gonzales@hhs.texas.gov
Reg. Manager: Kris Viles

ACCOUNTS PAYABLE:
E: sahaccounting@dshs.texas.gov

HHSC BUYER:
Desiree Alvarez, CTCD
P: (512) 776-2033
E: Desiree.Alvarez@hhs.texas.gov

VENDOR:
Contractor: WorkQuest, Inc.
P: (512) 451-8145
E: smartbuy@workquest.com

PURCHASING METHOD: EX/0
Purchase made under the Authority of Texas Government Code 2155.138 (WorkQuest/TIBH Set-Aside)

Term Contact: 475-S1, 505-S1, 615-S1, 620-S1
Smartbuy PO: 24053845

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2024 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022.

Requisition: MIM2405796 / Line: 26, 30, 43, 47, 49, 56, 57, and 58.

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Exempt Reason: WORKQUEST GOODS OR SERVICES

Purchaser: Alvarez,Desiree C

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
1-1	505-35-39000-1 DETERGENT TIDE SC PRO 5GAL WRKQST 50535390001	505-35	9.00	EA	216.74000	$1,950.66	12/29/2023
					Schedule Total	$1,950.66	
					Item Total for Line 1	$1,950.66	
2-1	475-41-48193-4 GLOVE NTRL PF LGE BLU 100/BX WRKQST 47541484058	475-41	120.00	BX	12.04000	$1,444.80	12/21/2023
					Schedule Total	$1,444.80	
					Item Total for Line 2	$1,444.80	
3-1	475-41-48155-3 GLOVE NTRL PF MED BLU 100/BX WRKQST 47541481058	475-41	250.00	BX	12.04000	$3,010.00	12/21/2023
					Schedule Total	$3,010.00	
					Item Total for Line 3	$3,010.00	
4-1	620-90-16102-7 MARKER PRM CHSL TIP BLK WRKQST 62090161027	620-90	6.00	DZ	5.21000	$31.26	12/28/2023
					Schedule Total	$31.26	
					Item Total for Line 4	$31.26	
5-1	620-80-15154-1 PEN BALLPNT RTRCT Z-GRP BLU WRKQST 62080151541	620-80	12.00	DZ	10.60000	$127.20	12/28/2023
					Schedule Total	$127.20	
					Item Total for Line 5	$127.20	

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Exempt Reason: WORKQUEST GOODS OR SERVICES

Purchaser: Alvarez,Desiree C

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
6-1	615-39-12000-1 TAB INDEX NUM 1-5 AST COL LTR WRKQST 61539120001	615-39	15.00	EA	1.81000	$27.15	12/28/2023
					Schedule Total	$27.15	
					Item Total for Line 6	$27.15	
7-1	475-41-48297-3 GLOVE NTRL PF XL BLU 100/BX WRKQST 47541484058	475-41	200.00	BX	12.04000	$2,408.00	12/21/2023
					Schedule Total	$2,408.00	
					Item Total for Line 7	$2,408.00	
8-1	450-06-10010-0 BATTERY AA ULTPRO 24/PKG RAYVC WRKQST 45006100100	450-06	20.00	PKG	8.70000	$174.00	12/28/2023
					Schedule Total	$174.00	
					Item Total for Line 8	$174.00	
					Total PO Amount	$9,173.07	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

	Authorized By Alesine Alvarez CTCD **12/14/2023**