Department of State Health Services

Purchase Order

Dispatch via Print

Payment Terms	Freight Terms	Ship Via
Net 30	Prepaid & Allow	BEST WAY

If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.

All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.

Purchase Order **HHSTX-4-0000335117**

Date	Revision	Page
12/15/23		1

Ship To: 4546 - Austin:1100 W 49th St (DBGL
DEPARTMENT OF STATE HEALTH SERVICES
1100 W 49th St (DBGL)
PO Box 149347
Austin TX 78756
United States

Vendor: 3721721721 7
UNIVERSITY OF TEXAS AT AUSTIN
SPECIAL BILLING DEPARTMENT
PO BOX 7398
AUSTIN TX 787137398
United States

Bill To: Invoice-DSHS Fiscal Claims
DEPARTMENT OF STATE HEALTH SERVICES
1100 W 49th St (RBB)
PO Box 149347
Austin TX 78756
United States

Fax: 512/458-7442
Email: invoices@dshs.texas.gov

Exempt Reason: INTERAGENCY CONTRACTS

Purchaser: Burns,Debra A

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date

FY24 CLASS ITEM 310-67
SCOR Division- DSHS-Infectious Disease
SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: TBA Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:
***PACKING LIST REQUIRED TO SHOW PO NUMBER AND ATTN CONTACT INFO ***
SHIP TO ATTN LUCIANO CHAVEZ 512-776-2475 luciano.chavez2@dshs.texas.gov

FOR DSHS INTERNAL DELIVERY INFO:
BUILDING: Laboratory L235
FLOOR: 2nd
CONTACT: Luciano Chavez
PHONE #: 512-776-2475

PO BILL TO INFORMATION
DSHS
ATTN: FISCAL DIVISION/ACCOUNTS PAYABLE
1100 WEST 49TH STREET AUSTIN, TEXAS 78756
CODE # 3063
***INTERNAL ONLY: ATTN: DSHS CLAIMS: SEND APPROVAL REQUESTS ONLY TO LABACCOUNTING@DSHS.TEXAS.GOV**

HHSC BUYER:
Debra Burns, CTPM
Direct: 512) 406-2564 CELL 832-818-3936
Debra.Burns@hhs.texas.gov

VENDOR
VID 3721721721
VENDOR UNIVERSITY OF TEXAS AT AUSTIN Print Shop
CONTACT Michael Pappageorge
PHONE 512-468-0797
EMAIL michael.pappageorge@austin.utexas.edu
documentsolutions.utexas.edu

QUOTES 37985, 37986, and 37987

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PURCHASING METHOD: EX/0
Purchase made under the Authority of Texas Government Code 771 for Interagency Purchases and Transactions

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2024 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000250288

1-1	CONFIDENTIAL MEDICAL RECORDS ENV - QTY 160,000 FLAT/FINISHED SIZE 4.125"X9.5" PRINTS 2/0 (PMS 185 & K) W/NO BLEEDS ON #10 - 24# WHITE WOVE STANDARD WINDOW ENVELOPE (NOT RECYCLED) RE-BOX/DELIVER	310-67	64.00	CS	131.22594	$8,398.46	01/03/2024

Schedule Total $8,398.46

Description: Job # 1246590428 Confidential Medical Records Env - Qty 160,000
Flat/Finished Size 4.125"x9.5"
Prints 2/0 (PMS 185 K) w/no bleeds on #10 - 24# White Wove Standard Window Envelope (not recycled)
Re-box/Deliver
Exact Reprint - Use art from Job# 430826

Item Total for Line 1 $8,398.46

2-1	#11 PKU REPORTING ENVELOPES - QTY 7,500 FLAT/FINISHED SIZE 4.5" X 10.375" PRINTS 2/1 K+ PMS 347/K ON 60# - #11 WHITE WOVE ENVELOPE W/BLACK SECURITY INSIDE TINT ALSO INCLUDES FIM "A" AND BAR CODE & DOUBLE SCORED FLAP/CONVERTS/DELIVER	310-67	7500.00	EA	.21586	$1,618.95	01/03/2024

Schedule Total $1,618.95

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Exempt Reason: INTERAGENCY CONTRACTS

Purchaser: Burns,Debra A

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date

Description: Job # 1257050428 - #11 PKU Reporting Envelopes - Qty 7,500 Flat/Finished Size 4.5" x 10.375" Prints 2/1 K+ PMS 347/K on 60# - #11 White Wove Envelope w/Black Security Inside Tint Also Includes FIM "A" and bar code Double Scored Flap/Converts/Deliver Exact Reprint - Pick-up Art from Job#430842

Item Total for Line 2 $1,618.95

3-1	#14 BLUE DIAMOND REGULAR ENVELOPES WITH DOUBLE SCORED FLAP FLAT/FINISHED SIZE 5" X 11.5" PRINTS 2/0 K+ PMS 293 ON 24# #14 WHITE WOVE REG ENV W/BLACK SECURITY INSIDE TINT (ALSO INCLUDES FIM "A" AND BAR CODE) TAB IN 25'S/RE-BOX/DELIVER	310-67	125000.00	EA	.07393	$9,241.25	01/03/2024

Schedule Total $9,241.25

Description: Job #1253060428 - NBS Blue Diamond Envelopes - Qty 125,000 #14 Blue Diamond Regular Envelopes with Double Scored Flap Flat/Finished Size 5" x 11.5" Prints 2/0 K+ PMS 293 on 24# #14 White Wove Reg Env w/Black Security Inside Tint (Also Includes FIM "A" and bar code) Tab in 25's/Re-box/Deliver Exact Reprint - Pick-up Art from Job#430841

Item Total for Line 3 $9,241.25

Total PO Amount $19,258.66

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

	Authorized By Debra Burns, CTCD **12/15/2023**