

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000336246</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 01/08/24
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 6079 - San Antonio:6711 S New Brau HEALTH & HUMAN SERVICES COMMISSION 6711 S New Braunfels Ave Ste 500 San Antonio TX 78223 United States
			<b>Page</b> 1

**Vendor:** 1862161688 9  
ODP BUSINESS SOLUTIONS LLC  
PO BOX 660113  
DALLAS TX 75266-0113  
United States

**Bill To:** Invoice-DSHS Accounts Payable  
HEALTH & HUMAN SERVICES COMMISSION  
6711 S New Braunfels  
Ste 100  
San Antonio TX 78223  
United States

**Fax:** 210/531-7883  
**Email:** SAHAccounting@dshs.texas.gov

**Exempt Reason:** GPO

**Purchaser:** Farris,Lilly K 512/406-2452

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY24 Purchase

Requisition # HhSTX-4-0000249616

FREIGHT: F.O.B Destination Freight Prepaid and Allowed

DELIVERY: 10 Days After Receipt of PO

Delivery hours: 8:00 to 12:00 PM and 1:00 to 4:30 PM Monday thru Friday except designated State Holidays.

QUOTE #: Cart attached.

Agency Delivery Contact:  
LaTrenda King  
San Antonio State Supported Living Center  
210-550-1372 / 210-980-6569  
latrenda.king@hhs.texas.gov

HHSC Purchaser:  
Lilly Farris  
512-406-2452  
lilly.farris@hhs.texas.gov

Vendor:  
ODP Business Solutions LLC  
Austin Igweika  
832-477-6118  
stateoftexas@odpbusiness.com

OMNIA GPO and HHS Contract # HHS000840200001

OMNIA GPO and ODP Business Solutions LLC, Contract #R190303

Purchasing Method: EX-0  
Purchase made under the Authority of Texas Government Code 2155.1441 for Health Care Purchasing including group purchasing programs.

Include P.O. number on Invoices, Packing Slips, Cartons, Packages, Bundles, etc.  
Quote attached from online pricing cart

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1-1	FY24- Boss Office Products 47"W Round Wood Conference Table, Mocha #9118568	425-21	2.00	EA	207.99000	\$415.98	01/22/2024
<b>Schedule Total</b>						\$415.98	
<b>Item Total for Line 1</b>						\$415.98	
2-1	FY24- Flash Furniture 72"W Kidney Thermal Laminate Activity Table With Standard Height-Adjustable Legs, Oak #9774922	425-21	6.00	EA	253.99000	\$1,523.94	01/22/2024
<b>Schedule Total</b>						\$1,523.94	
<b>Item Total for Line 2</b>						\$1,523.94	
3-1	FY24- Lorell Chateau Series Oval Conference Table, 6'W, Mahogany #893420	425-21	2.00	EA	408.99000	\$817.98	01/22/2024
<b>Schedule Total</b>						\$817.98	
<b>Item Total for Line 3</b>						\$817.98	
<b>Total PO Amount</b>						\$2,757.90	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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**Authorized By**

*Lilly Laria, CTCD*

**01/09/2024**