

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> FOB Dest. Prepaid & Allowed	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000337613</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 01/30/24
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 6656 - Lubbock:3401 N University A HEALTH & HUMAN SERVICES COMMISSION 3401 N University Ave 3401 N University Ave Lubbock TX 79415 United States

**Vendor:** 7007412337 6  
JOHNNY L BIVENS  
226 BUTTERFIELD TRAIL RD  
226 BUTTERFIELD TRAIL RD  
TUSCOLA TX 795622564  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
2501 Maple St  
PO Box 451  
Abilene TX 79602  
United States

**Fax:** 325/795-3807  
**Email:** 710Accounting@hhsc.state.tx.us

**Exempt Reason:** N/A

**Purchaser:** Fletcher,Patricia Rose

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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BLANKET PURCHASE ORDER

TERM: February 1, 2024 through August 31, 2024

SHIPPING INSTRUCTIONS: DO NOT SHIP UNTIL NOTIFIED BY AGENCY CONTACT  
FREIGHT: F.O.B. Destination Freight Prepaid Allowed

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

**VENDOR:**  
Johnny L. Bivens  
DBA West Texas CPR Safety Training Assoc.  
Vendor Contact: Penny or Lynn Bivens  
Phone: 325/572-3505  
email: westexcpr@yahoo.com

**AGENCY CONTACT:**  
Betty Moore  
Phone: 806/741-3614  
email: betty.moore@hhs.texas.gov

Ship to: Betty Moore  
3401 N University Avenue  
Lubbock, TX 79415

**HHSC BUYER:**  
Patricia Fletcher, CTCD, CTCM  
806/741-3614  
patricia.fletcher@hhs.texas.gov

Informal IFB # 0000252596

**PURCHASING METHOD:** OM/F  
Purchase Not to Exceed \$25,000

**REQUIREMENTS/LIMITATIONS:**  
Quantities may be increased or decreased upon need during the term of the PO.  
The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2024, will be considered cancelled.

FY24 Funding

# Health and Human Services Commission

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<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 2
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This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature.

Invoice per 34 TAC §20.487, amended effective May 1, 2022 or email: 710accounting@hhsc.state.tx.us

Requisition # 0000252596

1-1	FY24 CPR/AED Course Cards ; instructors and student manuals	345-40	1.00	LOT	15000.00000	\$15,000.00	02/02/2024
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**Schedule Total**           \$15,000.00

**Item Total for Line 1**           \$15,000.00

**Total PO Amount** \$15,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Patricia Fletcher, CFO, CTCM*

**01/30/2024**