

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000337641</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 01/30/24
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1 - 1/30/2024
			<b>Page</b> 1
			<b>Ship To:</b> Y909 - Austin:12300 Technology Blv HEALTH & HUMAN SERVICES COMMISSION 12300 Technology Blvd Austin TX 78727 United States

**Vendor:** 1204669953 9  
KEITH J NAGY  
DBA TEXAS BINDERY SERVICE  
2526 STATE HIGHWAY 71 W  
CEDAR CREEK TX 786123929  
United States

**Bill To:** Print Shop North  
HEALTH & HUMAN SERVICES COMMISSION  
12300 Technology Blvd  
Austin TX 78727  
United States

**Exempt Reason:** N/A

**Purchaser:** Sprague, Jacob

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY24 funding  
SP/E  
Requisition 253483 - Pricing per Quote #40956

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08/31/2024 are automatically canceled.

**Vendor contact**  
First and Last Name: Sara Momberg  
Phone number: 512-985-5054  
Email address: sara@texasbindery.com

**Agency contact**  
First and Last Name: Jeff Blue  
Phone number: 512-250-7147  
Email address : Jeffrey.blue@hhs.texas.gov

**PCS contact**  
First and Last Name: Jacob Sprague  
Phone number: 512-776-2320  
Email address: Jacob.Sprague3.texas.gov

1-1	(24P11588) SPECIALTY BINDERY - NO PRINTING: Caddo Mounds Book, 6 x 9 page size, 60 pages + cover, perfect bound on the 9" side.	966-71	1.00	LOT	1651.43000	\$1,651.43	02/16/2024
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**Schedule Total**                     \$1,651.43

AGENCY CONTACT AND SHIP TO: Jeff Blue - 512-250-7147  
12300 Technology Blvd, Austin, TX 78727  
jeffrey.blue@hhs.texas.gov

Info for Warehouse staff:  
Delivery Contact: Jeff Blue

# Health and Human Services Commission

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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Phone no: 512-250-7147  
Email: jeffrey.blue@hhs.texas.gov  
Bldg/Floor/Cubicle: 12300 Technology Blvd, Austin, TX 78727

**Item Total for Line 1**                     \$1,651.43

2-1	(24E00986) No Printing, Blank tab sets, 6 tabs per set with multi-color mylar, 6th cut, 8.5x11.5, tab on 11.5 side at bottom, 2 hole punch at top - 5/16 diameter, band each set	966-86	1.00	LOT	126.20000	\$126.20	02/13/2024
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**Schedule Total**                     \$126.20

SPECIALY BINDREY SERVICES NOT AVAILABLE FROM STATE PRINT SHOPS DUE TO SPECIAL MACHINERY REQUIRED.  
QUOTE FROM USUAL VENDOR ATTACHED

**Item Total for Line 2**                     \$126.20

**Total PO Amount**                     \$1,777.63

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<b>Authorized By</b> 	<b>01/30/2024</b>
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