

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-4-0000337647
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 02/01/24
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 4551 - Austin:4301 N Lamar Blvd HEALTH & HUMAN SERVICES COMMISSION 4301 N Lamar Blvd Austin TX 78751 United States

Vendor: 1060495050 0
PITNEY BOWES INC
WORLD HEADQUARTERS CORP TAX DEPT
STAMFORD CT 069260001
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
4001 Highway 36 South
Brenham TX 77833
United States

Fax: 979/277-1865
Email: 712Accounting@hhs.texas.gov

Exempt Reason: N/A

Purchaser: Mcknight,Aaron

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY24 funding
CP/A - Term Contract 985-C1
Requisition 253584
SmartBuy PO 24065668
Confirmation Order Do Not Duplicate
PO Service Dates 02/01/2024 to 08/31/2024 (contingent upon Contract 985-C1 renewal)

Install Address: 2203 W 35th St, Bldg 543, Austin, TX 78703
Lease Term: 60 months

State agency mail operations are governed by state statute and administrative rules. TGC Ann., Ch. 2176, Vernon 2000 Supp. (2006); 1 TAC Sec. 117.31 (2006); See also TGC Ann. Sec. 2113.103; General Appropriations Act, S.B. 1, 79th Leg., Art. Ix, Sec. 6.15 (2005).

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08/31/2024 are automatically canceled.

Vendor Contact
Boyd Hering
254-733-6450
Boyd.hering@pb.com

Agency Contact
Lorrie Gonzalez
512-374-6094
Lorrie.gonzalez@hhs.texas.gov

Joshua Barber
512-374-6089
Joshua.barber@hhs.texas.gov

PCS Contact
Aaron McKnight
512-776-3352
Aaron.mcknight1@hhs.texas.gov

1-1	FY24 CH1 Services AuSSLC New Pitney Bowes machine lease for	985-54	1.00	LOT	2409.75000	\$2,409.75	02/01/2024
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All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 2
			Ship To: 4551 - Austin:4301 N Lamar Blvd HEALTH & HUMAN SERVICES COMMISSION 4301 N Lamar Blvd Austin TX 78751 United States

Vendor: 1060495050 0
PITNEY BOWES INC
WORLD HEADQUARTERS CORP TAX DEPT
STAMFORD CT 069260001
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
4001 Highway 36 South
Brenham TX 77833
United States

Fax: 979/277-1865
Email: 712Accounting@hhs.texas.gov

Exempt Reason: N/A

Purchaser: Mcknight,Aaron

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
	mailroom (Bldg 543)						
Schedule Total						\$2,409.75	
						** VENDORS PLEASE SEND INVOICES** VIA EMAIL TO: 712accounting@hhs.texas.gov	
Item Total for Line 1						\$2,409.75	
2-1	FY24 CH1 Services AuSSLC Blanket order for postage for mailroom Pitney Bowes machine	600-80	1.00	LOT	3000.00000	\$3,000.00	02/01/2024
Schedule Total						\$3,000.00	
Item Total for Line 2						\$3,000.00	
Total PO Amount						\$5,409.75	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By



01/30/2024

