

# Department of State Health Services

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000339842</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 03/01/24
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1946 - Austin:1100 W 49th St (DHT) DEPARTMENT OF STATE HEALTH SERVICES 1100 W 49th St (DHT) PO Box 149347 Austin TX 78756 United States
			<b>Page</b> 1

**Vendor:** 1260018301 1  
INNOVATION EVENT MANAGEMENT LP  
5508 W HIGHWAY 290 STE 208  
AUSTIN TX 787358818  
United States

**Bill To:** Invoice-DSHS Fiscal Claims  
DEPARTMENT OF STATE HEALTH SERVICES  
1100 W 49th St (RBB)  
PO Box 149347  
Austin TX 78756  
United States

**Fax:** 512/458-7442  
**Email:** invoices@dshs.texas.gov

**Exempt Reason:** N/A

**Purchaser:** Chavez, Rafael

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	--------------------------------------	------------	----------	-----	----------	--------------	----------

FY24 funding  
CP/X - Best Value per Texas Government Code §2155.074

Requisition 0000252916 - Contract TXMAS-20-00CORP01  
SmartBuy PO 24109300

Confirmation Order - Do Not Duplicate  
Goods and/or services are to be delivered and invoiced after September 1, 2023

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08/31/2024 are automatically canceled.

Vendor contact  
Innovation Event Management LP  
John-Morris Edwards  
512-358-1000  
jm.edwards@iemshows.com

Contract Manager:  
Jeannette Dianovich  
512-776-6529  
Jeannette.Dianovich@dshs.texas.gov

PCS contact  
Steven Chavez, CTCD, CTCM  
512-776-5002  
rafael.chavez@hhs.texas.gov

1-1	FY24 DSHS LIDS Public Information, Education and Training (PIET) Group Immunization Section - Texas Immunization Conference (TIC) Executive Labor Hours Expected Labor to Occur in FY24	915-23	10.00	HR	138.24000	\$1,382.40	03/08/2024
-----	---	--------	-------	----	-----------	------------	------------

# Department of State Health Services

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000339842</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 03/01/24
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1946 - Austin:1100 W 49th St (DHT) DEPARTMENT OF STATE HEALTH SERVICES 1100 W 49th St (DHT) PO Box 149347 Austin TX 78756 United States
			<b>Page</b> 2

**Vendor:** 1260018301 1  
INNOVATION EVENT MANAGEMENT LP  
5508 W HIGHWAY 290 STE 208  
AUSTIN TX 787358818  
United States

**Bill To:** Invoice-DSHS Fiscal Claims  
DEPARTMENT OF STATE HEALTH SERVICES  
1100 W 49th St (RBB)  
PO Box 149347  
Austin TX 78756  
United States

**Fax:** 512/458-7442  
**Email:** invoices@dshs.texas.gov

**Exempt Reason:** N/A

**Purchaser:** Chavez,Rafael

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	--------------------------------------	------------	----------	-----	----------	--------------	----------

**Schedule Total**                     \$1,382.40

**Item Total for Line 1**                     \$1,382.40

2-1	FY24 DSHS LIDS Public Information, Education and Training (PIET) Group Immunization Section - Texas Immunization Conference (TIC) Supervisor Labor Hours Expected Labor to Occur in FY24	915-23	30.00	HR	83.93000	\$2,517.90	03/08/2024
-----	--	--------	-------	----	----------	------------	------------

**Schedule Total**                     \$2,517.90

**Item Total for Line 2**                     \$2,517.90

3-1	FY24 DSHS LIDS Public Information, Education and Training (PIET) Group Immunization Section - Texas Immunization Conference (TIC) Manager Labor Hours Expected Labor to Occur in FY24	915-23	282.00	HR	64.18000	\$18,098.76	03/08/2024
-----	---	--------	--------	----	----------	-------------	------------

**Schedule Total**                     \$18,098.76

**Item Total for Line 3**                     \$18,098.76

4-1	FY24 DSHS LIDS Public Information, Education and Training (PIET) Group Immunization Section - Texas Immunization Conference (TIC) OM-Facility Expense, includes Conf Rm, Conf Srvcs & Parking direct costs	915-23	1.00	EA	20000.00000	\$20,000.00	03/08/2024
-----	--	--------	------	----	-------------	-------------	------------

# Department of State Health Services

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000339842</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 03/01/24
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1946 - Austin:1100 W 49th St (DHT) DEPARTMENT OF STATE HEALTH SERVICES 1100 W 49th St (DHT) PO Box 149347 Austin TX 78756 United States
			<b>Page</b> 3

**Vendor:** 1260018301 1  
INNOVATION EVENT MANAGEMENT LP  
5508 W HIGHWAY 290 STE 208  
AUSTIN TX 787358818  
United States

**Bill To:** Invoice-DSHS Fiscal Claims  
DEPARTMENT OF STATE HEALTH SERVICES  
1100 W 49th St (RBB)  
PO Box 149347  
Austin TX 78756  
United States

**Fax:** 512/458-7442  
**Email:** invoices@dshs.texas.gov

**Exempt Reason:** N/A

**Purchaser:** Chavez, Rafael

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
<b>Schedule Total</b>						\$20,000.00	
<b>Item Total for Line 4</b>						\$20,000.00	
5-1	FY24 DSHS LIDS Public Information, Education and Training (PIET) Group Immunization Section - Texas Immunization Conference (TIC) OM-Registration Processing Fees, Not to exceed 700	915-23	700.00	EA	4.08000	\$2,856.00	03/08/2024
<b>Schedule Total</b>						\$2,856.00	
<b>Item Total for Line 5</b>						\$2,856.00	
6-1	FY24 DSHS LIDS Public Information, Education and Training (PIET) Group Immunization Section - Texas Immunization Conference (TIC) OM-Credit Card Processing Fees-Assumes 5% at 50 Reg Fee	915-23	700.00	EA	2.50000	\$1,750.00	03/08/2024
<b>Schedule Total</b>						\$1,750.00	
<b>Item Total for Line 6</b>						\$1,750.00	
7-1	FY24 DSHS LIDS Public Information, Education and Training (PIET) Group Immunization Section - Texas Immunization Conference (TIC) OM-Cvent On Arrival-Platform for onsite QR Code Session Tracking	915-23	1.00	EA	2500.00000	\$2,500.00	03/08/2024
<b>Schedule Total</b>						\$2,500.00	
<b>Item Total for Line 7</b>						\$2,500.00	
8-1	FY24 DSHS LIDS Public Information,	915-23	2.00	EA	315.00000	\$630.00	03/08/2024

# Department of State Health Services

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000339842</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 03/01/24
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1946 - Austin:1100 W 49th St (DHT) DEPARTMENT OF STATE HEALTH SERVICES 1100 W 49th St (DHT) PO Box 149347 Austin TX 78756 United States
			<b>Page</b> 4

**Vendor:** 1260018301 1  
INNOVATION EVENT MANAGEMENT LP  
5508 W HIGHWAY 290 STE 208  
AUSTIN TX 787358818  
United States

**Bill To:** Invoice-DSHS Fiscal Claims  
DEPARTMENT OF STATE HEALTH SERVICES  
1100 W 49th St (RBB)  
PO Box 149347  
Austin TX 78756  
United States

**Fax:** 512/458-7442  
**Email:** invoices@dshs.texas.gov

**Exempt Reason:** N/A

**Purchaser:** Chavez, Rafael

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
	Education and Training (PIET) Group Immunization Section - Texas Immunization Conference (TIC) OM- Scanners for QR Code Session Tracking						
					<b>Schedule Total</b>	\$630.00	
					<b>Item Total for Line 8</b>	\$630.00	
9-1	FY24 DSHS LIDS Public Information, Education and Training (PIET) Group Immunization Section - Texas Immunization Conference (TIC) OM- Onsite Kiosk-Cvent Event in a Box (Lg package)	915-23	1.00	EA	1425.00000	\$1,425.00	03/08/2024
					<b>Schedule Total</b>	\$1,425.00	
					<b>Item Total for Line 9</b>	\$1,425.00	
10-1	FY24 DSHS LIDS Public Information, Education and Training (PIET) Group Immunization Section - Texas Immunization Conference (TIC) Badge Holders, Not to exceed 700	915-23	700.00	EA	.25000	\$175.00	03/08/2024
					<b>Schedule Total</b>	\$175.00	
					<b>Item Total for Line 10</b>	\$175.00	
11-1	FY24 DSHS LIDS Public Information, Education and Training (PIET) Group Immunization Section - Texas Immunization Conference (TIC) Lanyards, Not to exceed 700	915-23	700.00	EA	2.02000	\$1,414.00	03/08/2024
					<b>Schedule Total</b>	\$1,414.00	
					<b>Item Total for Line 11</b>	\$1,414.00	

# Department of State Health Services

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000339842</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 03/01/24
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1946 - Austin:1100 W 49th St (DHT) DEPARTMENT OF STATE HEALTH SERVICES 1100 W 49th St (DHT) PO Box 149347 Austin TX 78756 United States
			<b>Page</b> 5

**Vendor:** 1260018301 1  
INNOVATION EVENT MANAGEMENT LP  
5508 W HIGHWAY 290 STE 208  
AUSTIN TX 787358818  
United States

**Bill To:** Invoice-DSHS Fiscal Claims  
DEPARTMENT OF STATE HEALTH SERVICES  
1100 W 49th St (RBB)  
PO Box 149347  
Austin TX 78756  
United States

**Fax:** 512/458-7442  
**Email:** invoices@dshs.texas.gov

**Exempt Reason:** N/A

**Purchaser:** Chavez, Rafael

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
12-1	FY24 DSHS LIDS Public Information, Education and Training (PIET) Group Immunization Section - Texas Immunization Conference (TIC) OM-Print Materials-Prgms (printing only), Banners (printing only), Custom Badges, Signage	915-23	1.00	EA	8000.00000	\$8,000.00	03/08/2024
<b>Schedule Total</b>						\$8,000.00	
<b>Item Total for Line 12</b>						\$8,000.00	
13-1	FY24 DSHS LIDS Public Information, Education and Training (PIET) Group Immunization Section - Texas Immunization Conference (TIC) OM-Livestream, Single Camera General Session livestream, includes backup server & LTE backup, camera operator	915-23	1.00	EA	13000.00000	\$13,000.00	03/08/2024
<b>Schedule Total</b>						\$13,000.00	
<b>Item Total for Line 13</b>						\$13,000.00	
14-1	FY24 DSHS LIDS Public Information, Education and Training (PIET) Group Immunization Section - Texas Immunization Conference (TIC) OM-Audio Visual Expenses, direct costs	915-23	1.00	EA	25000.00000	\$25,000.00	03/08/2024
<b>Schedule Total</b>						\$25,000.00	
<b>Item Total for Line 14</b>						\$25,000.00	
<b>Total PO Amount</b>						\$98,749.06	

# Department of State Health Services

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000339842</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 03/01/24
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1946 - Austin:1100 W 49th St (DHT) DEPARTMENT OF STATE HEALTH SERVICES 1100 W 49th St (DHT) PO Box 149347 Austin TX 78756 United States
			<b>Page</b> 6

**Vendor:** 1260018301 1  
INNOVATION EVENT MANAGEMENT LP  
5508 W HIGHWAY 290 STE 208  
AUSTIN TX 787358818  
**United States**

**Bill To:** Invoice-DSHS Fiscal Claims  
DEPARTMENT OF STATE HEALTH SERVICES  
1100 W 49th St (RBB)  
PO Box 149347  
Austin TX 78756  
United States

**Fax:** 512/458-7442  
**Email:** invoices@dshs.texas.gov

**Exempt Reason:** N/A

**Purchaser:** Chavez, Rafael

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	--------------------------------------	------------	----------	-----	----------	--------------	----------

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Steven Chavez*  
CTCD, CTCH

**03/04/2024**