

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000340751</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 03/13/24
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> <b>Page</b> 1
			<b>Ship To:</b> 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States

**Vendor:** 1391837105 8  
4IMPRINT INC  
25303 NETWORK PL  
CHICAGO IL 606731253  
United States

**Bill To:** Invoice-HHSC Accounting  
HEALTH & HUMAN SERVICES COMMISSION  
4601 W Guadalupe St  
Austin TX 78751  
United States

**Fax:** 512/424-6901  
**Email:** HHSC\_AP@hhsc.state.tx.us

**Exempt Reason:** N/A

**Purchaser:** Reyes,Jeffrey Alexander

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 14 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:  
Susan Pierce  
susan.pierce@hhs.texas.gov  
+1 (512) 380-4987

HHSC BUYER:  
Jeff Reyes CTCD, CTCM  
Jeffrey.reyes@hhs.texas.gov

VENDOR:  
VENDOR: 4IMPRINT INC.  
VID: 13918371058  
VENDOR ADDRESS:2503 NETWORK PL CHICAGO, IL 60673-1253  
VENDOR CONTACT: Laura Schmitz  
VENDOR PHONE: 1-877-446-7746 Ext. 8519  
VENDOR EMAIL: lschmitz@4imprint.com

Quote: 26874612

PURCHASING METHOD: SP/E  
Not to Exceed \$10,000.00

REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2024 funding.

Invoice per 34 TAC \$20.487, amended effective May 1, 2022

Requisition 250384

1-1	Performance Oxford Shirt - Men's Item #127903-M	200-74	3.00	EA	41.95000	\$125.85	03/13/2024
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					<b>Schedule Total</b>	\$125.85	
	3 - Medium : White, Pearlized White				<b>Item Total for Line 1</b>	\$125.85	
2-1	Command Snag Protection Polo - Ladies' Item #139495-L	200-74	6.00	EA	30.25000	\$181.50	03/13/2024
					<b>Schedule Total</b>	\$181.50	
	4 - Medium : White, White 1 - Large : White, White 1 - Extra Extra Large : White, White				<b>Item Total for Line 2</b>	\$181.50	
3-1	Blue Generation Snag Resistant Wicking Polo - Men's Item #116280-M	200-74	1.00	EA	37.75000	\$37.75	03/13/2024
					<b>Schedule Total</b>	\$37.75	
	1 - Large : Black, Black				<b>Item Total for Line 3</b>	\$37.75	
4-1	FREIGHT	962-86	1.00	LOT	29.21000	\$29.21	03/13/2024
					<b>Schedule Total</b>	\$29.21	
					<b>Item Total for Line 4</b>	\$29.21	
<b>Total PO Amount</b>						\$374.31	

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*John A. Reyes* CTCO, CTCM

**03/13/2024**