

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000340956</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 03/15/24
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 4549 - San Antonio:6711 S New Brau HEALTH & HUMAN SERVICES COMMISSION 6711 S New Braunfels Ste 100 San Antonio TX 78223 United States

**Vendor:** 1750372230 2  
BEN E KEITH COMPANY  
ATTN: ACCOUNTS PAYABLE  
PO BOX 868  
FORT WORTH TX 761010868  
United States

**Bill To:** Invoice-DSHS Accounts Payable  
HEALTH & HUMAN SERVICES COMMISSION  
6711 S New Braunfels  
Ste 100  
San Antonio TX 78223  
United States

**Fax:** 210/531-7883  
**Email:** SAHAccounting@dshs.texas.gov

**Exempt Reason:** CLIENT PURCHASES

**Purchaser:** Reagor,Whit 512/406-2498

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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PM - EX PCC - 0  
Please Reference Sourcwell GPO # 040522.

"GOODS ARE TO BE DELIVERED AND INVOICED AFTER September 01, 2023."  
CPA Procurement Manual, pg 149, Section 2.58

"This contract is subject to cancellation, without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature." CPA Procurement Manual, pg 145, section 2.57.

Initial period is Date of Award - 08/31/2024 with no options to renew.

See above for SHIP TO ADDRESS ON PO

PURCHASE MADE UNDER THE AUTHORITY OF TEXAS GOVERNMENT CODE 2155.1441  
FOB DESTINATION, PREPAID AND ALLOWED, INSIDE OR STORE DOOR DELIVERY MAY BE REQUIRED. Invoice per 34 TAC §20.487, amended effective May 1, 2022  
TERMS: NET 30. See Attached List for Specific Items.

FY24 Blanket Purchase Order for Assorted Kitchen Grocery Produce Products to be delivered to San Antonio State Hospital Canteen from Date of Award, through August 31, 2024.

ALL ITEMS MUST BE WITHIN THE REQUIRED USE BY DATES. FACILITY PERSONNEL HAVE THE RIGHT TO REFUSE UNACCEPTABLE PRODUCTS.

Delivery upon request. Overages will not be accepted.  
Note: Agency will not order products on this PO that are available from Workquest or Texas Correctional Industries. Agency will not order capital or controlled assets on this PO.

Order Issued per IFB 529-252096. Pricing confirmed by Janice Barnard. 07-Mar-24.  
Please Reference Sourcwell GPO # 040522. CAPPs Contract # HHS000789700001.

PO Per Req 529-252096. Not to Exceed \$ 70000.

FACILITY CONTACT: Errol Young 210-531-8336.  
errol.young@hhs.texas.gov

Contract Manager: Mayra Villarreal 210-531-8246.  
mariaelena.cabrera1@hhs.texas.gov

Vendor: Ben E. Keith Foods GPO.  
VENDOR CONTACT: Janice Barnard 817-759-6867. Matt Brown 361-510-9620

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jdbarnard@benekeith.com  
rmbrown@benekeith.com

BUYER: Whit Reagor 512-406-2498  
whit.reagor@hhsc.state.tx.us

1-1	FY24 CANTEEN FOOD ITEMS	393-56	1.00	LOT	70000.00000	\$70,000.00	03/15/2024
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**Schedule Total**           \$70,000.00          

**Item Total for Line 1**           \$70,000.00          

**Total PO Amount** \$70,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Whit Reagor CTCD*

**03/15/2024**

