

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-4-0000341669
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 03/25/24
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States

Vendor: 1391837105 8
4IMPRINT INC
25303 NETWORK PL
CHICAGO IL 606731253
United States

Bill To: Invoice-HHSC Accounting
HEALTH & HUMAN SERVICES COMMISSION
4601 W Guadalupe St
Austin TX 78751
United States

Fax: 512/424-6901
Email: HHSC_AP@hhsc.state.tx.us

Exempt Reason: N/A

Purchaser: Connell,Ron Lee

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 3 weeks After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY REQUESTER:
Susana Olmos
+1 (512) 424-6666
Susana.Olmos@hhs.texas.gov

Ship To: LaTonya Kelly, LaTonya.Kelly@hhs.texas.gov, +1 (512) 672-4219

HHSC BUYER:
Ron Connell, CTCD
Ron.Connell@hhs.texas.gov
512-406-2666

Vendor Name: 4Imprint Inc - 1391837105
Contact: Kaitlyn Marsh
Phone #: 877-446-7746 ext. 8831
Email: kmarsh@4imprint.com
Quotation: 26761010

PURCHASING METHOD: SP/E
Not to Exceed \$10,000.00

Delivery Days ARO
Terms Net 30
Shipping/Freight Terms FOB Destination Prepaid Add

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2024 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition #0000259105

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
1-1	#140966-M-FC, Team Performance Polo - Men's - Full Color, 1 - Large : Royal Blue, Royal Blue, 1 - Extra Large : Royal Blue, Royal Blue	200-70	2.00	EA	23.25000	\$46.50	04/15/2024
Schedule Total						<u>\$46.50</u>	
Item Total for Line 1						<u>\$46.50</u>	
2-1	Men Shirts Set-Up Fee	962-78	1.00	EA	35.00000	\$35.00	04/15/2024
Schedule Total						<u>\$35.00</u>	
Item Total for Line 2						<u>\$35.00</u>	
3-1	Men Shirts freight charge	962-86	1.00	EA	3.41000	\$3.41	04/15/2024
Schedule Total						<u>\$3.41</u>	
Item Total for Line 3						<u>\$3.41</u>	
4-1	# 140966-L-FC, Team Performance Polo - Ladies' - Full Color, 1 - Medium : Royal Blue, Royal Blue, 2 - Large : Royal Blue, Royal Blue, 1 - Extra Large : Royal Blue, Royal Blue	200-70	4.00	EA	23.25000	\$93.00	04/15/2024
Schedule Total						<u>\$93.00</u>	
Item Total for Line 4						<u>\$93.00</u>	
5-1	Women Shirts - set up fee	962-78	1.00	EA	0.00000	\$0.00	04/15/2024
Schedule Total						<u>\$0.00</u>	
Item Total for Line 5						<u>\$0.00</u>	

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
6-1	Women Shirts - Freight fee	962-86	1.00	EA	6.82000	\$6.82	04/15/2024
Schedule Total						\$6.82	
Item Total for Line 6						\$6.82	
Total PO Amount						\$184.73	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By 	03/25/2024
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