

# Department of State Health Services

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> FOB Dest. Prepaid & Add	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000341698</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 03/25/24
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			<b>Page</b> 1

**Vendor:** 1943419039 3  
4IMPRINT CORPORATE PROGRAMS LLC  
101 COMMERCE ST  
OSHKOSH WI 549014864  
United States

**Bill To:** Invoice-DSHS Fiscal Claims  
DEPARTMENT OF STATE HEALTH SERVICES  
1100 W 49th St (RBB)  
PO Box 149347  
Austin TX 78756  
United States

**Fax:** 512/458-7442  
**Email:** invoices@dshs.texas.gov

**Exempt Reason:** N/A

**Purchaser:** Burns,Debra A

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY24 CLASS ITEM 037-52 966-42 962-86  
SCOR DSHS Division RLHO  
SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Add

DELIVERY: 10-15 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

AGENCY CONTACT:  
\*\*\*PACKING LIST REQUIRED TO SHOW PO NUMBER AND ATTN CONTACT INFO \*\*\*  
SHIP TO ATTN Belinda A Garza 956-423-0130 belindaa.garza@dshs.texas.gov  
Contact- Fernando Castillo (956) 423-0130 fernando.castillo@dshs.texas.gov  
601 Sesame Dr Harlingen, Texas78550

Accounts Payable contact information  
DSHS Invoices: Invoices@dshs.texas.gov;  
DSHS Payment Status: Payments@dshs.texas.gov  
DSHS AP Manager: Felica Poston 512-776-2288

HHSC BUYER:  
Debra Burns, CTPM  
Direct: 512) 406-2564 CELL 832-818-3936  
Debra.Burns@hhs.texas.gov

VENDOR:  
VID 1943419039  
VENDOR 4IMPRINT CORPORATE PROGRAMS LLC  
CONTACT Jackie Butler  
PHONE 877-446-7746 Ext. 8658  
EMAIL jbutler@4imprint.com

TERMS NET 30

QUOTE 26691635 ARTWORK TO BE PROVIDED BY REQUESTER, QUOTE 26736900 ARTWORK, QUOTE 26730826 DSHS LOGO, QUOTE 26751721 DSHS LOGO  
\*\*\*PROOF REQUIRED\*\*\*

PURCHASING METHOD: SP/E  
Not to Exceed \$10,000.00

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**Purchaser:** Burns,Debra A

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**REQUIREMENTS/LIMITATIONS:**

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2024 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000256622, 0000257194, 0000257248 and 0000257709

1-1	Pencil Mechanical Imprinted FULL COLOR IMAGE Mini Translucent Item 100496 ***REQUISITION 0000256622***	037-52	1000.00	EA	.52550	\$525.50	04/12/2024
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**Schedule Total**                     \$525.50

Plastic barrel, Retractable, Rubber grip, Eraser, matches grip color, 0.7mm graphite lead, Size 4" x 3/8", Eraser is removable to refill lead, not included  
QTY 200 PER COLOR Gray/Black, Gray/ Light Blue, Gray/ Light Green, Gray/Orange, Gray/Purple

Artwork Instructions  
Product Color (Base, Trim): See Below,See Below Imprint Location: Barrel  
Imprint Colors: To Be Determined

**Item Total for Line 1**                     \$525.50

2-1	Pen Stylus Imprinted FULL COLOR IMAGE Twist MopTopper Junior Item 140587 ***REQUISITION 0000256622***	037-52	1000.00	EA	1.48300	\$1,483.00	04/12/2024
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**Schedule Total**                     \$1,483.00

Opaque, plastic barrel, Wide-profile, Stylus at tip of pen, Click-action, Med-point, black ink  
QTY 500 EACH PER COLOR YELLOW AND LIME

Artwork Instructions  
Imprint Location(s): As shown  
Imprint Color(s): black  
Logo: (Ribbon) Be Kind (Ribbon)

**Item Total for Line 2**                     \$1,483.00

3-1	Tote Lunch Cooler Imprinted White NEED LOGO Crosby Item 150209 ***REQUISITION 0000256622***	037-52	1000.00	EA	1.60550	\$1,605.50	04/12/2024
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**Exempt Reason:** N/A

**Purchaser:** Burns,Debra A

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**Schedule Total**                     \$1,605.50

Outer Material 80gsm non-woven polypropylene, Foam insulation, Foil lining, Zippered main compartment, Slip pocket to front, Dual 19.5" carry handles,  
Size: 11" H x 13" W x 4.75" D  
QTY 500 PER COLOR: Black/Dark Grey, Red/Dark Gray  
Artwork Instructions  
Product Color (Base, Trim): See Below,See Below  
Imprint Location: Front Pocket  
Imprint Colors: White

**Item Total for Line 3**                     \$1,605.50

4-1	FEE IMPRINT SET-UP ***REQUISITION 0000256622***	966-42	1.00	LOT	130.00000	\$130.00	04/12/2024
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**Schedule Total**                     \$130.00

**Item Total for Line 4**                     \$130.00

5-1	SHIPPING-FREIGHT PER QUOTE ***REQUISITION 0000256622***	962-86	1.00	LOT	397.26000	\$397.26	04/12/2024
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**Schedule Total**                     \$397.26

**Item Total for Line 5**                     \$397.26

6-1	Bag Plastic 13"x 10" Imprinted Full Color IMAGE-MESSAGE 3 Mil Frosted Black Soft Loop Shopper Item 1062- 1310-F ***REQUISITION 0000257194***	037-52	500.00	EA	1.02200	\$511.00	04/12/2024
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**Schedule Total**                     \$511.00

No 2 HDP, Fused soft-loop handles, Cardboard bottom insert  
Artwork Instructions  
Product Color (Base, Trim): Frost Black,Frost Black Imprint Location: Front  
Imprint Colors: White

**Item Total for Line 6**                     \$511.00

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**Exempt Reason:** N/A

**Purchaser:** Burns,Debra A

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
7-1	Notebook Set Clear View Imprinted Full Color IMAGE-MESSAGE purple Mini Item 126792 ***REQUISITION 0000257194***	037-52	500.00	EA	1.24000	\$620.00	04/12/2024
<b>Schedule Total</b>						<u>\$620.00</u>	
Flexible vinyl plastic wrapped cover, bound, 40 Sheets (80 pages), White lined paper, Dual pen loops lock notebook, Includes plastic pen med pt, black ink, Size: 4-1/8" H x 3-3/8" W x 1/4" D Artwork Instructions Product Color (Base, Trim): Translucent Purple.Translucent Purple Imprint Location: Front Imprint Colors: White							
<b>Item Total for Line 7</b>						<u>\$620.00</u>	
8-1	Water Bottle Plastic 20oz Imprinted Full Color IMAGE-MESSAGE Translucent Red Shoreline Item 147935-T ***REQUISITION 0000257194***	037-52	500.00	EA	.90700	\$453.50	04/12/2024
<b>Schedule Total</b>						<u>\$453.50</u>	
No 1 PET plastic, Lid: No 5 PP plastic, Screw-on lid with push/pull spout Artwork Instructions Product Color (Base, Trim): Translucent Red,Translucent Red Imprint Location: Both Sides Imprint Colors: White							
<b>Item Total for Line 8</b>						<u>\$453.50</u>	
9-1	FEE IMPRINT Set-up charge ***REQUISITION 0000257194***	966-42	1.00	LOT	175.00000	\$175.00	04/12/2024
<b>Schedule Total</b>						<u>\$175.00</u>	
<b>Item Total for Line 9</b>						<u>\$175.00</u>	
10-1	SHIPPING-FREIGHT PER QUOTE ***REQUISITION 0000257194***	962-86	1.00	LOT	226.50000	\$226.50	04/12/2024
<b>Schedule Total</b>						<u>\$226.50</u>	

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
<b>Item Total for Line 10</b>							\$226.50
11-1	Lip Moisturizer Beeswax Imprinted Black DSHS LOGO Arch Item 156215-A ***REQUISITION 0000257248***	037-52	2000.00	EA	.54650	\$1,093.00	04/12/2024
<b>Schedule Total</b>							\$1,093.00
Sunflower Oil and Beeswax, Plastic tube cap, Closure: Push-on cap, Back of label includes ingredients, Size: 2-5/8" H x 1/2" Dia QTY 250 PER COLOR-FLAVOR: Lilac/Berry, Lilac/ Citrus, Lilac/ Peppermint, Lilac/Vanilla, Teal/Berry, Teal/Citrus, Teal/Peppermint, Teal/Vanilla Artwork Instructions Product Color (Base, Trim): See Below,See Below Imprint Location: Label Imprint Colors: Full Color							
<b>Item Total for Line 11</b>							\$1,093.00
12-1	FEE IMPRINT Set-up Charge ***REQUISITION 0000257248***	966-42	1.00	LOT	50.00000	\$50.00	04/12/2024
<b>Schedule Total</b>							\$50.00
<b>Item Total for Line 12</b>							\$50.00
13-1	SHIPPING -FREIGHT PER QUOTE ***REQUISITION 0000257248***	962-86	1.00	LOT	105.50000	\$105.50	04/12/2024
<b>Schedule Total</b>							\$105.50
<b>Item Total for Line 13</b>							\$105.50
14-1	Keychain Wrist Strap Silicone Imprinted White DSHS LOGO Push Pop Fidget Item 163072 ***REQUISITION 0000257709***	037-52	1000.00	EA	1.75000	\$1,750.00	04/12/2024
<b>Schedule Total</b>							\$1,750.00

Four poppers on each side, Metal split ring attachment Size 6.75" H x 1" W

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QTY 100 PER COLOR: Black/Silver, Blue/Silver, Lime Green/Silver, Orange/Silver Purple/Silver 100 Red/Silver, Yellow/Silver, Rainbow/Silver Artwork Instructions Product Color (Base, Trim): See Below.See Below Imprint Location: Strap Imprint Colors: White							
<b>Item Total for Line 14</b>						\$1,750.00	
15-1	FEE IMPRINT Set-up charge ***REQUISITION 0000257709***	966-42	1.00	LOT	50.00000	\$50.00	04/12/2024
<b>Schedule Total</b>						\$50.00	
<b>Item Total for Line 15</b>						\$50.00	
16-1	Shipping-Freight per Quote ***REQUISITION 0000257709***	962-86	1.00	LOT	32.93000	\$32.93	04/12/2024
<b>Schedule Total</b>						\$32.93	
<b>Item Total for Line 16</b>						\$32.93	
<b>Total PO Amount</b>						\$9,208.69	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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Authorized By

*Debra Jones, CTG*

03/25/2024