

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-4-0000342630
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 04/04/24
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States
			Page 1

Vendor: 1862161688 9
ODP BUSINESS SOLUTIONS LLC
PO BOX 660113
DALLAS TX 75266-0113
United States

Bill To: Invoice-HHSC Accounting
HEALTH & HUMAN SERVICES COMMISSION
4601 W Guadalupe St
Austin TX 78751
United States

Fax: 512/424-6901
Email: HHSC_AP@hhsc.state.tx.us

Exempt Reason: GPO

Purchaser: Connell,Ron Lee

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FREIGHT: F.O.B. Destination Freight Prepaid and Allowed

DELIVERY: 1 Day After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday thru Friday except designated State Holidays

SEND INVOICES VIA EMAIL TO: HHSC_AP@hhsc.state.tx.us

AGENCY REQUESTER:
Christina Bittick
Christina.Bittick@hhs.texas.gov
+1 (512) 428-1902
(512) 791-8111

SHIP TO ATTN: David Stegall, david.stegall@hhs.texas.gov, (512) 696-6729, Winters, 230W

HHSC BUYER:
Ron Connell, CTCD
512-406-2666
Ron.Connell@hhs.texas.gov

Vendor Name: ODP Business Solutions
Contact: Austin Igweike
Phone #: (512) 815-5530
Email: stateoftexas@odpbusiness.com / Austin.Igweike@odpbusiness.com

Omnia and Office Depot Contract Number # R190303
Omnia Office Depot HHS Account Number # 46319643

PURCHASING METHOD: EX/0

Purchase made under the Authority of Texas Government Code 2155.1441 for Health Care Purchasing including group purchasing programs.

Not to Exceed \$50,000.00

REQUIREMENTS/LIMITATIONS:

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2024 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

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Requisition #0000263018

1-1	Item #557519 Xerox® Bold Digital, Printing Paper, Ledger Size (17" x 11"), 100 (U.S.) Brightness, 80 Lb Cover (216 gsm), FSC® Certified, 250 Sheets Per Ream, Case Of 4 Reams	645-51	4.00	CS	98.99000	\$395.96	04/05/2024
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Schedule Total \$395.96

Item Total for Line 1 \$395.96

2-1	Item #348359 Neenah Exact Index Premium Card Stock, 8.5" x 11", 110 Lb, FSC® Certified, White, Pack Of 250 Sheets	645-51	32.00	PCK	10.75000	\$344.00	04/05/2024
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Schedule Total \$344.00

Item Total for Line 2 \$344.00

Total PO Amount \$739.96

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Reef.

04/04/2024