

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-5-0000343612</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/24
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 0734 - Corpus Christi:5155 Flynn P HEALTH & HUMAN SERVICES COMMISSION 5155 Flynn Pkwy Corpus Christi TX 78411 United States
			<b>Page</b> 1

**Vendor:** 1462941865 9  
CORPUS CHRISTI LOCK DOC LLC  
909 AIRLINE RD  
CORPUS CHRISTI TX 78412-3405  
United States

**Bill To:** Invoice-HHSC-Adult Protective  
HEALTH & HUMAN SERVICES COMMISSION  
2520 S Veterans Blvd  
PO Box 960  
Edinburg TX 78539  
United States

**Fax:** 956/316-8355  
**Email:** reg11purchases@hhsc.state.tx.us

**Exempt Reason:** N/A

**Purchaser:** Hill,Michelle L

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY25 funding  
SP/E  
Requisition 0000268050 Pricing per Quote  
PO Service Dates 09/01/2024 to 08-31-2025  
Goods and/or services are to be delivered and invoiced after September 1, 2024

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2025 are automatically canceled.

All invoices must be mailed directly to the location below. Invoices left on site will not be accepted.

Health and Human Services Commission  
PO Box 960  
Edinburg, TX 78540-0960

Forward copies of all contract correspondences to the contract and end user listed below:

Contract Manager: Rebecca Urlacher 361-878-3102 rebecca.urlacher@hhs.texas.gov ; Hilda Flores 956-316-8226 hilda.flores@hhs.texas.gov

Vendor contact  
14629418659  
Corpus Christi Lock Doc LLC  
361-992-2200  
corpuschristilockdoc@hotmail.com

Agency contact  
Rebecca Urlacher  
361-878-3102  
rebecca.urlacher@hhs.texas.gov  
Hilda Flores  
956-316-8226  
hilda.flores@hhs.texas.gov  
Facility: Corpus Christi, Beeville, Alice, Kingsville, Robstown, Sinton, Aransas Pass

PCS contact

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Michelle Hill  
512-776-2851  
michelle.hill2@hhs.texas.gov

1-1	FY25 R11 New Locksmith Services "As Needed Basis" PO HHSTX-4-321482	910-48	1.00	LOT	500.00000	\$500.00	09/01/2024
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**Schedule Total**                     \$500.00

**Item Total for Line 1**                     \$500.00

**Total PO Amount** \$500.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**



**04/15/2024**

