

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-4-0000346856
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 05/16/24
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States

Vendor: 1391837105 8
4IMPRINT INC
25303 NETWORK PL
CHICAGO IL 606731253
United States

Bill To: Invoice-HHSC Accounting
HEALTH & HUMAN SERVICES COMMISSION
4601 W Guadalupe St
Austin TX 78751
United States

Fax: 512/424-6901
Email: HHSC_AP@hhs.state.tx.us

Exempt Reason: N/A

Purchaser: Ogle, Tracie L

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 14 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:
Taylor Denison
Taylor.denison@hhs.texas.gov

HHSC BUYER:
Tracie Ogle, CTCD, CTCM
512-776-2326
Tracie.ogle@hhs.texas.gov

VENDOR:
4IMPRINT, INC.
25303 NETWORK PL
CHICAGO, IL 60673-1253
101 COMMERCE ST
OSHKOSH, WI 54901-4864
4imprint.com
1391837105
877-446-7746 EXT. 8974
800-355-5043
Amber Cundy
acundy@4imprint.com

QUOTE: 27007404

PURCHASING METHOD: SP/E
Not to Exceed \$10,000.00

REQUIREMENTS/LIMITATIONS:
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2024 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition: 0000268796

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
1-1	Jada Stylus Twist Pen- Metallic	615-60	650.00	EA	.65000	\$422.50	05/30/2024
Schedule Total						\$422.50	
Item Total for Line 1						\$422.50	
2-1	Refresh Cluth Water Bottle with Flip Lid- 20OZ.	615-60	150.00	EA	2.53000	\$379.50	05/30/2024
Schedule Total						\$379.50	
Item Total for Line 2						\$379.50	
3-1	Stowaway Jotter Set	615-60	150.00	EA	2.44000	\$366.00	05/30/2024
Schedule Total						\$366.00	
Item Total for Line 3						\$366.00	
4-1	Hand Fan- 8" Round	615-60	300.00	EA	1.47000	\$441.00	05/30/2024
Schedule Total						\$441.00	
Item Total for Line 4						\$441.00	
5-1	Color In Notepad- Geometric	615-65	500.00	EA	.77000	\$385.00	05/30/2024
Schedule Total						\$385.00	
Item Total for Line 5						\$385.00	
6-1	Lagom Tumbler with Stainless Straw- 16 oz	615-60	36.00	EA	11.00000	\$396.00	05/30/2024

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Exempt Reason: N/A

Purchaser: Ogle, Tracie L

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
Schedule Total							\$396.00
Item Total for Line 6							\$396.00
7-1	Mini Hournal with Pen, Flags and Sticky Notes	615-62	75.00	EA	5.05000	\$378.75	05/30/2024
Schedule Total							\$378.75
Item Total for Line 7							\$378.75
Total PO Amount						\$2,768.75	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Tracie Ogle, (CFO)

05/16/2024