

Report ID:EBPO0055  
Database: FSPRD  
Prepared By: Robinson-Mathis,Cheryl  
Denise  
Run Date: 12/5/2019 8:39 AM  
Prompts: SetID:HHSTX  
Bill/Ship SetID: HHSTX

**HHS Purchasing**  
**Contract Purchase Order**



Contract ID: 52900-7-2000151720  
Bill To: 0281

Supplier Loc: 000  
Ship To: 0033

Contract Begin Date: <b>09/01/2016</b>	Contract End Date: <b>08/31/2020</b>	Contract PO Number: <b>52900-7-2000151720</b>	Status <b>I - A</b>	Entered Data <b>08/28/2017</b>
Maximum Contract PO Amount: <b>39892.32</b> HHS Agencies guarantee no minimum or maximum quantity for Contract Purchase Orders		Contract Manager:		

The State of Texas Agencies, including HHS Agencies, are exempt from all Federal Excise Taxes. The undersigned claims the State and City sales tax exemptions under Texas Tax Code, Section 141.309(4), for tangible goods and services. All subsequent shipments or releases shall be FOB Destination unless otherwise specified in the original solicitation. Additional ship and bill to locations identified in the original solicitation may be specified on a purchase order release referencing this contract.

**1741976051**  
**WORKQUEST**  
**1011 E 53RD 1/2 ST**  
**AUSTIN TX**  
**787511703**

**Primary Bill To: HEALTH & HUMAN SERVICES**  
**COMMISSION**  
**350 Pine St Flr 9**  
**Beaumont TX**  
**77701**

**Primary Ship To: DEPT FAMILY AND PROTECTIVE**  
**SERVICES**  
**347 South Main**  
**Lumberton TX**  
**77657**

PROCUREMENT TYPE: Set Aside - EX/0

Contract # 52900-7-2000151720 from 09/01/16 -08/31/2022 with two 2-year renewal options.

NO RENEWAL OPTION REMAINS AFTER 08-31-22

FY17 09-01-16 to 08-31-17 PO #52900-7-0000092801  
FY18 09-01-17 to 08-31-18 PO #HHSTX-8-0000106122  
FY19 09-01-18 to 08-31-19 PO #HHSTX-9-0000027443  
FY20 09-01-19 to 08-31-20 PO #HHSTX-0-0000207009

Services are to be performed in accordance to agency scope of work which has been provided to vendor.

Service Address: 347 South Main Ste. 300 Lumberton, TX 77657

Vendor: TIBH Industries  
VENDOR ID: 1741976051  
VENDOR CONTACT: Melinda May  
Fax: 936 462-9881  
PHONE: 936 462-9882  
Email: mmay@tibh.org

AGENCY CONTACT: Karon little  
Phone: 409 730-4008  
Karon.little@hhsc.state.tx.us

HHSC Purchasing Contact: Dedra Williams, CTCM  
PHONE: 512-406-2527  
EMAIL: dedra.williams@hhsc.state.tx.us

HHSC does not commit to ordering specific dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not

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## Contract Purchase Order



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be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

The term of contract is 09-01-18 to 08-31-22 with new PO issued for each Fiscal year. Vendor shall receive a new PO each year, vendor must ask for increase if required to Contract Manager in February each year to be effective on September 01 of each year.

Health and Human Services (HHS) Procurement and Contracting Services (PCS) may extend an additional ninety (90) days if a new contract has not been established at the end of the contract period. Any extensions will be under the same terms and conditions as the original contract.

Line Item	Line Item Description	Class	Max Ln Quantity	UoM	Unit Price	Max Line Amount
1	Converted Contract	910	0	MOS	0	0

Line Item	Line Item Description	Class	Max Ln Quantity	UoM	Unit Price	Max Line Amount
2	R05 FY19 Janitorial Evening Services at 347 South Main, Suite 300 Lumberton, TX from 09/01/18 to 08/31/19	910	0	MOS	12676.08	12676.08

Line Item	Line Item Description	Class	Max Ln Quantity	UoM	Unit Price	Max Line Amount
3	Strip/Wax/Buff (Bi-Annually January & July)	910	1	EA	700	700

Line Item	Line Item Description	Class	Max Ln Quantity	UoM	Unit Price	Max Line Amount
4	Carpet Cleaning ( January & July)	910	1	EA	400	400

Line Item	Line Item Description	Class	Max Ln Quantity	UoM	Unit Price	Max Line Amount
5	FY20 Funding per Req#73391 for Janitorial Services at 347 South Main Ste 300 Lumberton, TX 77657	910	1	LOT	0	12676.08

All specifications, terms, and conditions set forth in the contractor's conforming solicitation response become a part of this Contract Purchase Order. Vendor guarantees goods and services delivered will meet or exceed specifications. No substitutions, over-shipments or cancellations are permitted without prior approval from the agency. If the vendor fails to deliver by promised delivery date or fails to meet advertised specifications, the agency reserves the right to purchase elsewhere and charge any increase in cost and handling to the contractor. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the agency and the Vendor to attempt to resolve all disputes arising under this contract.

\_\_\_\_ Releases against this Contract Purchase Order are done by issuing a Purchase Order release and require all shipments, invoices, and correspondence to be identified with the Purchase Order #.

\_\_\_\_ Releases against this Contract Purchase Order are to be done by HHS Purchaser or Contract Manager authorization and are to be identified by this Contract Purchase Order #.

HHS Purchaser  
Signature: \_\_\_\_\_

*Cheryl Robinson-Mathis*

Date: 12-5-19

Phone: 512-406-2456