

Report ID:EBPO0055  
 Database: FSPRD  
 Prepared By: Burnett,Jean  
 Run Date: 4/24/2020 14:28 PM  
 Prompts: SetID:HHSTX  
 Bill/Ship SetID: HHSTX

**HHS Purchasing**  
**Contract Purchase Order**



Contract ID: HHS000787500001  
 Bill To: 1990

Supplier Loc: 000  
 Ship To: 4546

Contract Begin Date: <b>09/01/2020</b>	Contract End Date: <b>08/31/2023</b>	Contract PO Number: <b>HHS000787500001</b>	Status <b>I - A</b>	Entered Data <b>04/24/2020</b>
Maximum Contract PO Amount: HHS Agencies guarantee no minimum or maximum quantity for Contract Purchase Orders		<b>5000</b>		
		Contract Manager: <b>Anthony Falana, 512-776-3147</b>		

The State of Texas Agencies, including HHS Agencies, are exempt from all Federal Excise Taxes. The undersigned claims the State and City sales tax exemptions under Texas Tax Code, Section 141.309(4), for tangible goods and services. All subsequent shipments or releases shall be FOB Destination unless otherwise specified in the original solicitation. Additional ship and bill to locations identified in the original solicitation may be specified on a purchase order release referencing this contract.

**1361258310**  
**DIAGRAPH MARKING & CODING**  
**A DIVISION OF ILLINOIS TOOL WORKS INC**  
**SAINT CHARLES MO**  
**633045685**

**Primary Bill To: DEPARTMENT OF STATE HEALTH SERVICES**  
**1100 W 49th St**  
**Austin TX**  
**78756**

**Primary Ship To: DEPARTMENT OF STATE HEALTH SERVICES**  
**1100 W 49th St**  
**PO Box 149347**  
**Austin TX**  
**78756**

PM/PCC: SP/E - CONTRACT MUST NOT EXCEED \$5,000.

Attached Terms and Conditions apply to this Contract.

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**STATEMENT OF WORK**

The Department of State Health Services Public Health Testing laboratory utilizes two Linx printers to label multiple sizes of Petri dish used in the Media Prep lab. The printers need an Annual Preventative Maintenance completed to ensure proper operation throughout the year.

**Equipment List:**

- (1) Linx Printer Model: 8910IP55, Serial Number: AL157
- (1) Linx Printer Model: 89101P55, Serial Number: AH784

**Contractor Qualifications:**

Contractor must be trained and certified in service and repair of the Linx printer by the Original Equipment Manufacturer. The contractor is responsible for selection/use/maintenance/ training of any PPEs necessary for completion of the work.

**Service Requirements:**

Work must be scheduled during normal business hours on a date/time approved by the lab. Labor, travel and parts included in the total price for the number of Linx printers listed above.

The following filters will be replaced on each printer each PM maintenance:

- Dye based Units - Main Ink Filter and Ink Dip Tube filter.
- Pigmented Units - Main Ink Filter and 3-way filter kit.
- Once a year replace the Feed Damper Filter and the 3-way filter kit.
- CJ400/89XX Units - Replace Service Module

1. A complete examination of both printers.
2. Perform the standard Linx scheduled maintenance.
3. Make corrective adjustment to the equipment if deemed necessary to ensure proper print quality acceptable to lab personnel.
4. Repair and/or replace defective parts as necessary. Only parts and service related to the Preventative Maintenance are included in the price of this agreement, all other Linx parts and service will be charged at the current price less 10%

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discount.

5. Prepare a list of replacement parts when necessary.
6. Provide the Quality Assurance Laboratory Maintenance staff a written service report describing the preventative maintenance completed on each printer, the condition of each printer and any recommendations and course of future action to avoid equipment problems.
7. Check inventories of spare parts and expendables and recommend stocking levels.
8. Instruct lab staff on proper servicing, adjustments and repairs to the equipment.

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Vendor contact: Buehler, a division of Illinois Tool Works dba Diagraph Marking & Coding  
 VID: 13612583107  
 First and Last Name: Keely Forby  
 Email address: KForby@diagraph.com

Facility contact  
 First and Last Name: Jeff Meyer  
 Phone number: 512-766-3131  
 Email address: jeff.meyer@dshs.texas.gov  
 Facility: DSHS Lab, Section L, 1100 W. 49th St., Austin, TX

Contract Manager  
 First and Last Name: Anthony Falana  
 Phone number: 512-458-7567  
 Email address: anthony.falana@dshs.texas.gov

PCS contact  
 First and Last Name: Jean Burnett  
 Phone number: 512-406-2503  
 Email address: jean.burnett@hpsc.state.tx.us

Line Item	Line Item Description	Class	Max Ln Quantity	UoM	Unit Price	Max Line Amount
1	<b>Preventive Maint. for (1) Linx Printer Model: 8910IP55, Serial Number: AL157 and (2) Linx Printer Model: 89101P55, Serial Number: AH784</b>	938	0	LOT	.01	5000

All specifications, terms, and conditions set forth in the contractor's conforming solicitation response become a part of this Contract Purchase Order. Vendor guarantees goods and services delivered will meet or exceed specifications. No substitutions, over-shipments or cancellations are permitted without prior approval from the agency. If the vendor fails to deliver by promised delivery date or fails to meet advertised specifications, the agency reserves the right to purchase elsewhere and charge any increase in cost and handling to the contractor. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the agency and the Vendor to attempt to resolve all disputes arising under this contract.

Releases against this Contract Purchase Order are done by issuing a Purchase Order release and require all shipments, invoices, and correspondence to be identified with the Purchase Order #.

Releases against this Contract Purchase Order are to be done by HHS Purchaser or Contract Manager authorization and are to be identified by this Contract Purchase Order #.

**HHS Purchaser**

**Signature:** Jean Burnett, CTCD  
 Jean.burnett@hpsc.state.tx.us

**Date:** 04/24/2020      **Phone:** 512-406-2503