

# HHS Purchasing

## Contract Purchase Order



Contract ID: HHS000875100001

Bill To: 0125

Supplier Loc: 000

Ship To: 0891

|  |   |   |                        |                                   |
|--|---|---|------------------------|-----------------------------------|
| Contract Begin Date:<br><b>09/01/2020</b>  | Contract End Date:<br><b>08/31/2021</b> | Contract PO Number:<br><b>HHS000875100001</b> | Status<br><b>I - A</b> | Entered Date<br><b>07/29/2020</b> |
| Maximum Contract PO Amount:<br><b>71769.87</b><br>HHS Agencies guarantee no minimum or maximum quantity for Contract Purchase Orders |   | Contract Manager:                             |                        |                                   |

The State of Texas Agencies, including HHS Agencies, are exempt from all Federal Excise Taxes. The undersigned claims the State and City sales tax exemptions under Texas Tax Code, Section 141.309(4), for tangible goods and services. All subsequent shipments or releases shall be FOB Destination unless otherwise specified in the original solicitation. Additional ship and bill to locations identified in the original solicitation may be specified on a purchase order release referencing this contract.

**1741976051**  
**WORKQUEST**  
**1011 E 53RD 1/2 ST**  
**AUSTIN TX**  
**787511703**

**Primary Bill To: HEALTH & HUMAN SERVICES**  
**COMMISSION**  
**801 S State Highway 161**  
**PO Box 532089**  
**Grand Prairie TX**  
**75051**

**Primary Ship To: HEALTH & HUMAN SERVICES**  
**COMMISSION**  
**3910 Gaston Ave**  
**Dallas TX**  
**75246**

FY21 funding  
EX/0  
Requisition 124465

NOTE: If PO is attached to a contract, add the following to header comments:

Contract HHS000875100001

Contract Term: 09/01/2020 to 08/31/2021 ; Two (2) One-year Renewals

Attached Terms and Conditions apply to this Purchase Order

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by 08-31-2021 are automatically canceled.

Vendor contact Workquest  
VID 1741976051  
First and Last Name Erynn Harrison  
Phone number (817)-232-8881  
Email address eharrison@workquest.com

Facility contact  
First and Last Name Martin Byram  
Phone number (972)-337-6222  
Email address Martin.Byram01@hhsc.state.tx.us  
Facility (if applicable)

PCS contact  
First and Last Name Michele Rivers  
Phone number (512)-406-2449  
Email address michele.rivers@hhsc.state.tx.us

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| Line Item | Line Item Description | Class | Max Ln Quantity | UoM | Unit Price | Max Line Amount |
|-----------|-----------------------|-------|-----------------|-----|------------|-----------------|
|-----------|-----------------------|-------|-----------------|-----|------------|-----------------|

Report ID:EBPO0055

Database: FSPRD

Prepared By: Rivers,Michele D

Run Date: 7/29/2020 15:34 PM

Prompts: SetID:HHSTX

Bill/Ship SetID: HHSTX

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|   |  |     |       |          |          |
|---|--|-----|-------|----------|----------|
| 1 | FY21 Janitorial Evening Services<br>3910 Gaston Ave Dallas | 910 | 1 LOT | 23923.29 | 23923.29 |
|---|--|-----|-------|----------|----------|

All specifications, terms, and conditions set forth in the contractor's conforming solicitation response become a part of this Contract Purchase Order. Vendor guarantees goods and services delivered will meet or exceed specifications. No substitutions, over-shipments or cancellations are permitted without prior approval from the agency. If the vendor fails to deliver by promised delivery date or fails to meet advertised specifications, the agency reserves the right to purchase elsewhere and charge any increase in cost and handling to the contractor. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the agency and the Vendor to attempt to resolve all disputes arising under this contract.

\_\_\_\_ Releases against this Contract Purchase Order are done by issuing a Purchase Order release and require all shipments, invoices, and correspondence to be identified with the Purchase Order #.

\_\_\_\_ Releases against this Contract Purchase Order are to be done by HHS Purchaser or Contract Manager authorization and are to be identified by this Contract Purchase Order #.

**HHS Purchaser**

**Signature:** Michele Rivers

**Date:** July 29, 2020

**Phone:** 512-406-2449