

Report ID:EBPO0055
Database: FSPRD
Prepared By: Mcknight,Aaron
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Prompts: SetID:HHSTX
Bill/Ship SetID: HHSTX

HHS Purchasing
Contract Purchase Order



Contract ID: HHS000876000001
Bill To: 3500

Supplier Loc: 000
Ship To: 6943

Contract Begin Date: 09/01/2020	Contract End Date: 08/31/2022	Contract PO Number: HHS000876000001	Status R01 - A	Entered Data 07/29/2020
Maximum Contract PO Amount: 2628997.78 HHS Agencies guarantee no minimum or maximum quantity for Contract Purchase Orders		Contract Manager:		

The State of Texas Agencies, including HHS Agencies, are exempt from all Federal Excise Taxes. The undersigned claims the State and City sales tax exemptions under Texas Tax Code, Section 141.309(4), for tangible goods and services. All subsequent shipments or releases shall be FOB Destination unless otherwise specified in the original solicitation. Additional ship and bill to locations identified in the original solicitation may be specified on a purchase order release referencing this contract.

**1741976051
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX
787511703**

**Primary Bill To: HEALTH & HUMAN SERVICES
COMMISSION
4900 N Lamar Blvd
Austin TX
78751**

**Primary Ship To: HEALTH & HUMAN SERVICES
COMMISSION
6101 E Oltorf
Austin TX
78741**

FY21 funding
EX/0 i Sec. 2155.138. Exemption of goods or services of blind or visually impaired persons
Contract: HHS000876000001
Contract Term: 09/01/2020 to 08/31/2021; with two (2) one-year renewals
Requisition: 120474
PO Term: 09/01/2020 to 08/31/2021

Attached Terms and Conditions apply to this Purchase Order

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by 08-31-2021 are automatically canceled.

Vendor Contact
VID 1741976051
WorkQuest
Abby Monk
512-451-8145
amonk@workquest.com

Contract Manager
Barbara Cox
512-206-4816
barbara.cox01@hhs.texas.gov

PCS Contact
Aaron McKnight
512-406-2641
Aaron.mcknight03@hhs.texas.gov

06/07/2021 - Exercising renewal 1 from requisition 158328-AM

**HHS Purchasing
Contract Purchase Order**



Contract ID: HHS000876000001

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Line Item	Line Item Description	Class	Max Ln Quantity	UoM	Unit Price	Max Line Amount
1	fy21-mailroom services for disability claims	915	0	LOT	0	0

Line Item	Line Item Description	Class	Max Ln Quantity	UoM	Unit Price	Max Line Amount
2	fy22-mailroom services	915	1	LOT	1314498.89	1314498.89

All specifications, terms, and conditions set forth in the contractor's conforming solicitation response become a part of this Contract Purchase Order. Vendor guarantees goods and services delivered will meet or exceed specifications. No substitutions, over-shipments or cancellations are permitted without prior approval from the agency. If the vendor fails to deliver by promised delivery date or fails to meet advertised specifications, the agency reserves the right to purchase elsewhere and charge any increase in cost and handling to the contractor. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the agency and the Vendor to attempt to resolve all disputes arising under this contract.

____Releases against this Contract Purchase Order are done by issuing a Purchase Order release and require all shipments, invoices, and correspondence to be identified with the Purchase Order #.

____Releases against this Contract Purchase Order are to be done by HHS Purchaser or Contract Manager authorization and are to be identified by this Contract Purchase Order #.

HHS Purchaser Aaron McKnight
Signature: _____

Digitally signed by Aaron McKnight
Date: 2021.06.07 15:25:37 -05'00'

Date: 06-07-2021 Phone: 512-406-2641