

Report ID:EBPO0055  
 Database: FSPRD  
 Prepared By: McFadden,Danny  
 Run Date: 9/3/2020 9:10 AM  
 Prompts: SetID:HHSTX  
 Bill/Ship SetID: HHSTX

**HHS Purchasing**  
**Contract Purchase Order**



Contract ID: HHS000902800001  
 Bill To: 3072  
 Supplier Loc: 000  
 Ship To: 5030

Contract Begin Date: <b>09/01/2020</b>	Contract End Date: <b>08/31/2025</b>	Contract PO Number: <b>HHS000902800001</b>	Status <b>I - A</b>	Entered Data <b>08/27/2020</b>
Maximum Contract PO Amount: HHS Agencies guarantee no minimum or maximum quantity for Contract Purchase Orders		<b>89940</b> Contract Manager: McFadden,Danny		

The State of Texas Agencies, including HHS Agencies, are exempt from all Federal Excise Taxes. The undersigned claims the State and City sales tax exemptions under Texas Tax Code, Section 141.309(4), for tangible goods and services. All subsequent shipments or releases shall be FOB Destination unless otherwise specified in the original solicitation. Additional ship and bill to locations identified in the original solicitation may be specified on a purchase order release referencing this contract.

**1751094672**  
**KILPATRICK EQUIPMENT CO**  
**2612 MANOR WAY**  
**DALLAS TX**  
**752355614**

**Primary Bill To: DEPARTMENT OF STATE HEALTH SERVICES**  
**1200 E Brin**  
**PO Box 70**  
**Terrell TX**  
**75160**

**Primary Ship To: HEALTH & HUMAN SERVICES COMMISSION**  
**1200 E Brin**  
**PO Box 70**  
**Terrell TX**  
**75160**

PM/PCC: OM/S  
 NIGP 984/92  
 Req 120966

Solicitation HHS0009028

FY21 KILPATRICK REQUEST FOR 5-YEAR LEASING CONTRACT  
 TERM: 09/01/20 THRU 08/31/2025  
 TOTAL CONTRACT VALUE: \$89,940.00  
 FY21 Funding \$15,540.00

CPA Procurement Manual, pg 2, Section 2.58 BLANKET PURCHASE AGREEMENT - Services ordered as needed.

HHSC or the agency does not commit to ordering specific quantities of service/goods or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those services actually ordered and received by the agency. Any funds not utilized at the end of each fiscal year are automatically cancelled.

This procurement is a competitive purchase for services/goods to be ordered as needed by the agency the contract term total expenditures cannot exceed \$89,940 total.

This contract is contingent upon the continued availability of lawful appropriations by the Texas Legislature. Any funds not utilized by 8/31 of each fiscal year are automatically cancelled.

Client Purchase/Stock BEST VALUE

KILPATRICK EQUIPMENT COMPANY

Vendor Name: KILPATRICK EQUIPMENT COMPANY  
 Vendor Address: 2612 MANOR WAY  
 Vendor City & Zip: DALLAS, TEXAS 75235-  
 Vendor Contact: STEVE KILPATRICK  
 Vendor Contact Phone: 214-358-4346

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Vendor Contact Email: STEVE\_KILPATRICK@KEC-DFW.COM  
 Vendor TIN#: 17510946720

\*SCOR Division: 19 HHSC - State Operated Facilities  
 \*SCOR Other Subject: CG5-TSH: TRANSCRIPTION SERVICES  
 \*NIGP: 984/92

Contract Manager: Stephany VanBolden  
 Contract manager phone: 972-551-8563  
 Contract manager email: stephany.vanbolden@hhsc.state.tx.us

SME Agency Contact: Stephany VanBolden  
 SME Agency Contact phone: 972-551-8563  
 SME Agency Contact email: stephany.vanbolden@hhsc.state.tx.us

PREVIOUS PO: HHSTX-0-0000216947

PURCHASER: DANNY MCFADDEN  
 Phone: 512-406-2671  
 Email: DANNY.MCFADDEN@HHSC.STATE.TX.US

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 PCS Email PO to: stephany.vanbolden@hhsc.state.tx.us Lead Contact  
 stephany.vanbolden@hhsc.state.tx.us Contract Specialist  
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VENDORS SEND INVOICES VIA EMAIL TO: stephany.vanbolden@hhsc.state.tx.us  
 PO BILL TO INFORMATION  
 TERRELL STATE HOSPITAL  
 ATTN: STEPHANY VANBOLDEN, ACCOUNTING DEPARTMENT  
 P.O. BOX 70 / 1200 EAST BRIN STREET / TERRELL, TX , TEXAS 75160  
 CODE#: 3072  
 Email# TSH.AccountsPayable@hhsc.state.tx.us  
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MAIL TO INFORMATION: 5030  
 BUILDING: Warehouse  
 CONTACT: Stephany VanBolden  
 PHONE #: 972-551-8563  
 FAX#: 972-551-8052  
 Email: stephany.vanbolden@hhsc.state.tx.us  
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JUSTIFICATION: To provide transcription equipment and software, which includes: transcription hardware, Fusion Software, voice manager equipment, and listen access equipment. The rental agreement includes Fusion Software Assurance which allows upgrades as they become available. Kilpatrick Equipment Company is responsible for all maintenance and repair of all equipment, including service technician fees. Kilpatrick Equipment Company also provides technical support, 24 hours per day, 365 days per year.

Quote and Terms Attached.  
 Quote attached.

Line Item	Line Item Description	Class	Max Ln Quantity	UoM	Unit Price	Max Line Amount
1	Lease/Maint for Fusion Dictation System, incl. Software upgrades and full maintenance 24/7, 365 days/yr. (Annual cost)	984	1	YR	15540	0

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Ship To: 5030

All specifications, terms, and conditions set forth in the contractor's conforming solicitation response become a part of this Contract Purchase Order. Vendor guarantees goods and services delivered will meet or exceed specifications. No substitutions, over-shipments or cancellations are permitted without prior approval from the agency. If the vendor fails to deliver by promised delivery date or fails to meet advertised specifications, the agency reserves the right to purchase elsewhere and charge any increase in cost and handling to the contractor. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the agency and the Vendor to attempt to resolve all disputes arising under this contract.

\_\_\_\_ Releases against this Contract Purchase Order are done by issuing a Purchase Order release and require all shipments, invoices, and correspondence to be identified with the Purchase Order #.

\_\_\_\_ Releases against this Contract Purchase Order are to be done by HHS Purchaser or Contract Manager authorization and are to be identified by this Contract Purchase Order #.

**HHS Purchaser Signature:** *Danny McFadden, CTDM, CTCD*

**Date:** 9/3/20      **Phone:** 512-534-2671