

Report ID:EBPO0055  
 Database: FSPRD  
 Prepared By: Guerra,Carlos Fernando  
 Run Date: 5/20/2021 14:29 PM  
 Prompts: SetID:HHSTX  
 Bill/Ship SetID: HHSTX

**HHS Purchasing**  
**Contract Purchase Order**



Contract ID: HHS001039900001  
 Bill To: 0125

Supplier Loc: 000  
 Ship To: 2042

Contract Begin Date: <b>09/01/2021</b>	Contract End Date: <b>08/31/2022</b>	Contract PO Number: <b>HHS001039900001</b>	Status <b>I - A</b>	Entered Data <b>05/19/2021</b>
Maximum Contract PO Amount: HHS Agencies guarantee no minimum or maximum quantity for Contract Purchase Orders		<b>37912.18</b>		
		Contract Manager:		

The State of Texas Agencies, including HHS Agencies, are exempt from all Federal Excise Taxes. The undersigned claims the State and City sales tax exemptions under Texas Tax Code, Section 141.309(4), for tangible goods and services. All subsequent shipments or releases shall be FOB Destination unless otherwise specified in the original solicitation. Additional ship and bill to locations identified in the original solicitation may be specified on a purchase order release referencing this contract.

**1741976051**  
**WORKQUEST**  
**1011 E 53RD 1/2 ST**  
**AUSTIN TX**  
**787511703**

**Primary Bill To: HEALTH & HUMAN SERVICES COMMISSION**  
**801 S State Highway 161**  
**PO Box 532089**  
**Grand Prairie TX**  
**75051**

**Primary Ship To: HEALTH & HUMAN SERVICES COMMISSION**  
**440 S Nursery Rd**  
**Irving TX**  
**75060**

PROCUREMENT TYPE: Set-Aside PCC: EX/0 TGC § 2155.138  
 Contract # HHS001039900001 from 09-01-21 to 08-31-22  
 NO RENEWAL OPTION REMAINS AFTER 08-31-2024

FY22 09/01/21 to 08/31/22 PO # HHSTX-2-0000261712

Services are to be performed in accordance to agency scope of work which has been provided to vendor.

This order issued in accordance with price proposal received from Workquest, formerly known as TIBH

Confirmation order DO NOT DUPLICATE

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 Vendor: Workquest  
 VID 1741976051  
 Name: Erynn Harrison  
 Phone: (817) 232-8881  
 Email: eharrison@workquest.com

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 Facility contact  
 Name: Andre Rubin  
 Phone: (972)-337-6398  
 Email: Andre.Rubin@hhs.texas.gov

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 PCS contact  
 Name: Carlos Guerra  
 Phone: (512) 406-2576  
 Email: carlos.guerra@hhs.texas.gov

This contract is for Janitorial Services at 440 S Nursery RD Irving TX 75060

HHSC does not commit to ordering specific dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those

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goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

The term of contract is 09-01-2021 to 08-31-2022 with new PO issued for each Fiscal year. Vendor shall receive a new PO each year, vendor must ask for increase if required to Contract Manager in February each year to be effective on September 01 of each year.

Health and Human Services (HHS) Procurement and Contracting Services (PCS) may extend an additional ninety (90) days if a new contract has not been established at the end of the contract period. Any extensions will be under the same terms and conditions as the original contract.

Line Item	Line Item Description	Class	Max Ln Quantity	UoM	Unit Price	Max Line Amount
1	<b>FY22 Janitorial Services 440 Nursey RD Irving TX 75060</b>	<b>910</b>	<b>1</b>	<b>LOT</b>	<b>37912.18</b>	<b>37912.18</b>

All specifications, terms, and conditions set forth in the contractor's conforming solicitation response become a part of this Contract Purchase Order. Vendor guarantees goods and services delivered will meet or exceed specifications. No substitutions, over-shipments or cancellations are permitted without prior approval from the agency. If the vendor fails to deliver by promised delivery date or fails to meet advertised specifications, the agency reserves the right to purchase elsewhere and charge any increase in cost and handling to the contractor. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the agency and the Vendor to attempt to resolve all disputes arising under this contract.

\_\_\_\_Releases against this Contract Purchase Order are done by issuing a Purchase Order release and require all shipments, invoices, and correspondence to be identified with the Purchase Order #.

\_\_\_\_Releases against this Contract Purchase Order are to be done by HHS Purchaser or Contract Manager authorization and are to be identified by this Contract Purchase Order #.

**HHS Purchaser  
Signature:** \_\_\_\_\_

*Carlos F. Guerra Jr*

**Date:** 5/20/2021

**Phone:** 512-406-2576