

Report ID:EBPO0055
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 Prepared By: Guerra,Carlos Fernando
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 Prompts: SetID:HHSTX
 Bill/Ship SetID: HHSTX

HHS Purchasing
Contract Purchase Order



Contract ID: HHS001045000001
 Bill To: 1788
 Supplier Loc: 000
 Ship To: 5682

Contract Begin Date: 09/01/2021	Contract End Date: 08/31/2022	Contract PO Number: HHS001045000001	Status I - A	Entered Data 05/28/2021
Maximum Contract PO Amount: HHS Agencies guarantee no minimum or maximum quantity for Contract Purchase Orders		4119.96 Contract Manager:		

The State of Texas Agencies, including HHS Agencies, are exempt from all Federal Excise Taxes. The undersigned claims the State and City sales tax exemptions under Texas Tax Code, Section 141.309(4), for tangible goods and services. All subsequent shipments or releases shall be FOB Destination unless otherwise specified in the original solicitation. Additional ship and bill to locations identified in the original solicitation may be specified on a purchase order release referencing this contract.

1741976051
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX
787511703

Primary Bill To: HEALTH & HUMAN SERVICES COMMISSION
5425 Polk St
PO Box 16017
Houston TX
77023

Primary Ship To: DEPARTMENT OF STATE HEALTH SERVICES
300 Campbell St
PO Box 399
Cleveland TX
77327

PROCUREMENT TYPE: Set-Aside PCC: EX/0 TGC § 2155.138
 Contract # HHS001045000001 from 09-01-21 to 08-31-22
 NO RENEWAL OPTION REMAINS AFTER 08-31-2024

FY22 09/01/21 to 08/31/22 PO # HHSTX-2-0000262749

Services are to be performed in accordance to agency scope of work which has been provided to vendor.

This order issued in accordance with price proposal received from Workquest, formerly known as TIBH

Confirmation order DO NOT DUPLICATE

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 Vendor: Workquest
 VID 1741976051
 Name: Deidra Davis
 Phone: 936-238-3103
 Email: ddavis@workquest.com

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 Facility contact
 Name: Shekima Fleary
 Phone: 713-767-2481
 Email: shekima.fleary@hhs.texas.gov

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 PCS contact
 Name: Carlos Guerra
 Phone: (512) 406-2576
 Email: carlos.guerra@hhs.texas.gov

This contract is for Lawn Services at 300 Campbell St Cleveland TX 77327

HHSC does not commit to ordering specific dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those

**HHS Purchasing
Contract Purchase Order**



goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

The term of contract is 09-01-2021 to 08-31-2022 with new PO issued for each Fiscal year. Vendor shall receive a new PO each year, vendor must ask for increase if required to Contract Manager in February each year to be effective on September 01 of each year.

Health and Human Services (HHS) Procurement and Contracting Services (PCS) may extend an additional ninety (90) days if a new contract has not been established at the end of the contract period. Any extensions will be under the same terms and conditions as the original contract.

Line Item	Line Item Description	Class	Max Ln Quantity	UoM	Unit Price	Max Line Amount
1	FY22 Lawn Services for 300 Campbell St Cleveland TX 77327	988	1	LOT	4119.96	4119.96

All specifications, terms, and conditions set forth in the contractor's conforming solicitation response become a part of this Contract Purchase Order. Vendor guarantees goods and services delivered will meet or exceed specifications. No substitutions, over-shipments or cancellations are permitted without prior approval from the agency. If the vendor fails to deliver by promised delivery date or fails to meet advertised specifications, the agency reserves the right to purchase elsewhere and charge any increase in cost and handling to the contractor. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the agency and the Vendor to attempt to resolve all disputes arising under this contract.

____Releases against this Contract Purchase Order are done by issuing a Purchase Order release and require all shipments, invoices, and correspondence to be identified with the Purchase Order #.

____Releases against this Contract Purchase Order are to be done by HHS Purchaser or Contract Manager authorization and are to be identified by this Contract Purchase Order #.

**HHS Purchaser
Signature:** _____

Carlos F. Guerra Jr

Date: 5/28/2021

Phone: 512-406-2576