

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-2-0000269112</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/21
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 8151 - Henderson:700 Zeid Blvd HEALTH & HUMAN SERVICES COMMISSION 700 Zeid Blvd Henderson TX 75652 United States

**Vendor:** 1741976051 1  
WORKQUEST  
1011 E 53RD 1/2 ST  
AUSTIN TX 787511703  
United States

**Bill To:** Invoice-HHSC; Region 04 Headqu  
HEALTH & HUMAN SERVICES COMMISSION  
302 E Rieck Rd  
Tyler TX 75703  
United States

**Fax:** 903 534 8487  
**Email:** paula.thurman@hhsc.state.tx.us

**Purchaser:** Harrison,Vivian 512/406-2460

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	--------------------------------------	------------	----------	-----	----------	--------------	----------

PROCUREMENT TYPE: EX/0  
TIBH- Set Aside Texas Government Code 2155.138  
Contract # HHS001086800001 from 09-01-21 to 08-31-23  
NO RENEWAL OPTION REMAINS AFTER 08-31-2025

Services are to be performed in accordance to agency scope of work which has been provided to vendor.

This order issued in accordance with price proposal received

**VENDOR INFORMATION:**  
Vendor Name: WorkQuest  
Contact: Deidra Davis  
Phone: 512-451-8145  
Email: ddavis@workquesttx.com

**AGENCY CONTACT:** Gar Phonsnasinh  
PHONE: 903-509-5166  
EMAIL: gar.phonsnasinh@hhs.texas.gov

Current HHSC PCS Purchaser: Vivian Harrison CTCD, CTCM  
Phone: 512-406-2460  
Email: Vivian.harrison@hhs.texas.gov

This contract is for Janitorial Services at 700 Zeid Blvd Henderson TX 75652

Goods and/or services are to be delivered and invoiced after September 1, 2021

HHSC does not commit to ordering specific dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

FY21 PO# 229324  
FY22 Req# 156292

1-1	R04 - FY22 -New Procurement - Evening Janitorial Services - 700 Zeid BLVD - Henderson 8151-LINE1	910-39	12.00	MOS	1675.00000	\$20,100.00	09/01/2021
-----	--	--------	-------	-----	------------	-------------	------------

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-2-0000269112</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/21
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 2
			<b>Ship To:</b> 8151 - Henderson:700 Zeid Blvd HEALTH & HUMAN SERVICES COMMISSION 700 Zeid Blvd Henderson TX 75652 United States

**Vendor:** 1741976051 1  
WORKQUEST  
1011 E 53RD 1/2 ST  
AUSTIN TX 787511703  
United States

**Bill To:** Invoice-HHSC; Region 04 Headqu  
HEALTH & HUMAN SERVICES COMMISSION  
302 E Rieck Rd  
Tyler TX 75703  
United States

**Fax:** 903 534 8487  
**Email:** paula.thurman@hhsc.state.tx.us

**Purchaser:** Harrison,Vivian 512/406-2460

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
<b>Schedule Total</b>						\$20,100.00	
Contract_ID:	HHS001086800001	Contract Line:	0	Release:	1		
<b>Item Total for Line 1</b>						\$20,100.00	
2-1	R04 - FY22 - New Procurement - Semi-Annual Strip and Wax VCT - 700 Zeid BLVD - Henderson 8151-LINE2	910-39	2.00	EA	500.00000	\$1,000.00	09/01/2021
<b>Schedule Total</b>						\$1,000.00	
Contract_ID:	HHS001086800001	Contract Line:	0	Release:	2		
<b>Item Total for Line 2</b>						\$1,000.00	
3-1	R04 - FY22 - New Procurement - Semi-Annual Carpet Cleaning - 700 Zeid BLVD - Henderson 8151-LINE3	910-39	2.00	EA	250.00000	\$500.00	09/01/2021
<b>Schedule Total</b>						\$500.00	
Contract_ID:	HHS001086800001	Contract Line:	0	Release:	3		
<b>Item Total for Line 3</b>						\$500.00	
4-1	R04 - FY22 - Emergency Janitorial Services - 700 Zeid BLVD - Henderson 8151-LINE4	910-39	1.00	LOT	250.00000	\$250.00	09/01/2021
<b>Schedule Total</b>						\$250.00	
Contract_ID:	HHS001086800001	Contract Line:	0	Release:	4		
<b>Item Total for Line 4</b>						\$250.00	
<b>Total PO Amount</b>						\$21,850.00	

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-2-0000269112</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/21
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b>  <b>Page</b> 3
			<b>Ship To:</b> 8151 - Henderson:700 Zeid Blvd HEALTH & HUMAN SERVICES COMMISSION 700 Zeid Blvd Henderson TX 75652 United States

**Vendor:** 1741976051 1  
WORKQUEST  
1011 E 53RD 1/2 ST  
AUSTIN TX 787511703  
United States

**Bill To:** Invoice-HHSC; Region 04 Headqu  
HEALTH & HUMAN SERVICES COMMISSION  
302 E Rieck Rd  
Tyler TX 75703  
United States

**Fax:** 903 534 8487  
**Email:** paula.thurman@hhsc.state.tx.us

**Purchaser:** Harrison,Vivian 512/406-2460

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	--------------------------------------	------------	----------	-----	----------	--------------	----------

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Vivian Harrison CTED, CTOM*

**08/06/2021**