## **Health and Human Services Commission**

#### **Purchase Order**

#### Ship Via **Payment Terms** Freight Terms HHSTX-2-0000269492 Net 30 Prepaid & Allow BEST WAY **Purchase Order** If advertised by informal bid, Invitation for Offer, or Request for Proposal; all Date Revision Page specifications, terms, and conditions set forth in the advertisement and vendor's 09/01/21 2 - 8/10/2021 1 conforming responses become a part of this numbered purchase order. Contractor Ship To: 2661 - Quitman: 305 Goodwin St guarantees goods or services delivered meet or exceed numbered purchase order HEALTH & HUMAN SERVICES COMMISSION requirements. 305 Goodwin St All shipments, shipping papers, invoices, and correspondence must be identified Quitman TX 75783 with our Purchase Order Number. United States Vendor: 17419760511 Bill To: Invoice-HHSC; Region 04 Headqu HEALTH & HUMAN SERVICES COMMISSION WORKOUEST 1011 E 53RD 1/2 ST 302 E Rieck Rd AUSTIN TX 787511703 Tyler TX 75703 United States United States Fax: 903 534 8487 paula.thurman@hhsc.state.tx.us Email: 512/406-2460 Harrison, Vivian **Purchaser:** UOM PO Price Line-Sch **Inventory Item ID - Line Description** Class/Item Quantity Extended Amt **Due Date**

PROCUREMENT TYPE: Set Aside EX / 0 TIBH- Set Aside Texas Government Code 2155.138 Contract # HHS001089300001 from 09-01-21 to 08-31-23 NO RENEWAL OPTION REMAINS AFTER 08-31-2025

Services are to be performed in accordance to agency scope of work which has been provided to vendor.

This order issued in accordance with price proposal received from Workquest, formerly known as TIBH.

VENDOR INFORMATION: Vendor Name: WorkQuest Contact: Deidra Davis Phone: 512-451-8145 Email: ddavis@workquesttx.com

AGENCY INFORMATION: Agency: Health Human Services Commission Contact: Gar Phonsnasinh Phone: 903-509-5166 Email: gar.phonsnasinh@hhs.texas.gov

HHSC PCS Purchaser: Vivian Harrison CTCD, CTCM Phone:512-406-2460 Email: Vivian.harrison@hhs.texas.gov

This contract is for Janitorial Services at 305 West Goodwin Street, Quitman, TX 75783

Goods and/or services are to be delivered and invoiced after September 1, 2021

HHSC does not commit to ordering specific dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

FY21 PO# 230076 FY22 Req# 156422

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**Dispatch via Print** 

# Health and Human Services Commission

## **Purchase Order**

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Payment Ter Net 30	erms Freight Terms Ship Via Prepaid & Allow BEST WAY			Purchase	Order	HHSTX-2-0000269492		
If advertised b	by informal bid, Invitation for Offer, or Rec. , terms, and conditions set forth in the adve	juest for Proposal;	est for Proposal; all		Revision 2 - 8/10/2021		Page	
conforming re guarantees goo requirements. All shipments	sponses become a part of this numbered pu ods or services delivered meet or exceed nu	Ship To:						
Vendor:	1741976051 1 WORKQUEST 1011 E 53RD 1/2 ST AUSTIN TX 787511703 <b>United States</b>	Bill To:	Invoice-HHSC HEALTH & H 302 E Rieck Ro	Invoice-HHSC; Region 04 Headqu HEALTH & HUMAN SERVICES COMMISSION 302 E Rieck Rd Tyler TX 75703				
				Fax: Email:	903 534 8487 paula.thurman@hhsc.state.tx.us			
				Purchaser:	Harrison, Vivian 512/406-2460			
Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date	
	Evening Janitorial Services at 305 Goodwin St Quitman MC 2661 - LINE1							
					Schedule Total	\$16,071.00		
Contract_ID:	HHS001089300001	Contract Line:	0	Release:	1 Total for Line 1	\$16,071.00		
	"R04 - FY22 - New Procurement - Semi- Annual Strip/Wax VCT Services at 305 Goodwin St Quitman MC 2661 - LINE2	910-39	2.00	EA	316.95000	\$633.90	09/01/2021	
					Schedule Total	\$633.90		
Contract_ID:	HHS001089300001	Contract Line:	0	Release:	2			
				Item	Total for Line 2	\$633.90		
	"R04 - FY22 -New Procurement - Semi- Annual Carpet Cleaning Services at 305 Goodwin St Quitman MC 2661 - LINE3	910-39	2.00	EA	316.95000	\$633.90	09/01/2021	
					Schedule Total	\$633.90		
Contract_ID:	HHS001089300001	Contract Line:	0	Release:	3			
				Item	Total for Line 3	\$633.90		
	"R04 - FY22 - New Procurement - Emergency Janitorial Services at 305 Goodwin St Quitman MC 2661 - LINE4- \$20.00 an hour	910-39	1.00	LOT	200.00000	\$200.00	09/01/2021	
					Schedule Total	\$200.00		
Contract_ID:	HHS001089300001	Contract Line:	0	Release:	4			

# **Health and Human Services Commission**

### **Purchase Order**

						Dispato	h via Print	
Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST W		Purchase Order	HHSTX-2-0000269492			
specifications, term	ormal bid, Invitation for Offer, or Req as, and conditions set forth in the adve	<b>Date</b> 09/01/21	Revision         Pa           2 - 8/10/2021         Pa					
guarantees goods o requirements.	ses become a part of this numbered pur r services delivered meet or exceed nu pping papers, invoices, and corresponde order Number.	Ship To:	2661 - Quitman:305 Goodwin St HEALTH & HUMAN SERVICES COMMISSION 305 Goodwin St Quitman TX 75783 United States					
W 10 A	1741976051 1 WORKQUEST 1011 E 53RD 1/2 ST AUSTIN TX 787511703 <b>United States</b>			Bill To:	Invoice-HHSC; Region 04 Headqu HEALTH & HUMAN SERVICES COMMISSI 302 E Rieck Rd Tyler TX 75703 United States		IMISSION	
				Fax: Email:	903 534 8487 paula.thurman@hhsc.state.tx.us			
				Purchaser:	Harrison,Vivian	512/	406-2460	
Line-Sch Inve	ntory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date	
				Item Total for Line 4         \$200.00           Total PO Amount         \$17,538.80				

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

