

**WORK ORDER CONTRACT NO. HHS001190900007  
UNDER SYSTEM AGENCY MASTER CONTRACT NO. HHS001190900003**

Pursuant to **HEALTH AND HUMAN SERVICES COMMISSION MASTER CONTRACT NO. HHS001190900003** (“Contract”) between **HEALTH AND HUMAN SERVICES COMMISSION (“HHSC” OR “SYSTEM AGENCY”)** and **MYERS AND STAUFFER, LC** (“Contractor”), each a “Party” and collectively “the Parties,” Contractor is authorized to perform the services including but not limited to the following: (i) Scope of Services; (ii) Special Conditions; (iii) Tasks; (iv) Deliverables; (v) Deliverable Due Dates; (vi) Budget; and (vii) all other terms of the Work Order Request attached hereto as Attachment A. This Work Order modifies and amends the Contract, all provisions of which not specifically amended herein shall remain in full force and effect.

**SCOPE OF SERVICES**

Contractor shall perform, or cause to be performed, **Financial Audit** services (“the Project”). Contractor shall perform all work in accordance with the following: (i) Contract and all attachments thereto; (ii) System Agency RFQ No. HHS0011909 (“Solicitation”); and (iii) this Work Order Contract and all attachments, including the Work Order Request, Contractor’s Proposal dated August 24, 2023, and Contractor’s Engagement Letter, attached hereto and incorporated herein for all purposes in their entirety as **Attachments A, B, C, respectively.**

**SPECIAL CONDITIONS**

Contractor is subject to the following Special Conditions:

Notwithstanding Article V, Contract Representatives of the Signature Document of the Contract, the following is the program point of contact for the management of the tasks under this Work Order.

Andrew Robertson  
Director, Eligibility Operations and DDS Contracts  
512-438-3178  
[andrew.robertson@hhs.texas.gov](mailto:andrew.robertson@hhs.texas.gov)

**COMPENSATION**

The total compensation due to Contractor for services performed or provided pursuant to this Work Order Contract is not to exceed **FOUR HUNDRED FIFTY-ONE THOUSAND ONE HUNDRED AND FORTY-TWO DOLLARS (\$451,142.00)**. Expenditures shall conform to the Work Order Contract.

**PERFORMANCE PERIOD:** Notwithstanding the date of the last signature below, the Parties hereto expressly agree this Work Order Contract shall be effective on the date it is signed by both parties below and shall terminate upon completion of the Project, in the sole determination of the System Agency, or on December 31, 2025, whichever occurs first (“Performance Period”).

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Under HHSC Contract No. HHS001190900003

**TERMINATION OR INTERRUPTION OF WORK:** The System Agency reserves the right to, at any time during the Performance Period, terminate, halt, or defer all or any portion of the work included in the Scope of Services of this Work Order. If such an event occurs: (1) Contractor must follow all directions included in the System Agency's notice; and (2) the Parties agree that the Work Order may require revision by written Amendment.

**AMENDMENTS TO WORK ORDER:** Material changes to this Work Order may be made only by written amendment by the Parties. **Notwithstanding the preceding**, the System Agency's Project Manager may approve extensions to Deliverable Due Dates within the confines of the Performance Period. Such approvals must be in writing, and may be delivered by regular mail, electronic mail, or facsimile transmission; and shall become part of the System Agency's Project file.

**SIGNATURE PAGE FOLLOWS**

**SIGNATURE PAGE FOR WORK ORDER CONTRACT NO. HHS001190900007  
UNDER SYSTEM AGENCY MASTER CONTRACT NO. HHS001190900003**

**HEALTH AND HUMAN SERVICES COMMISSION**

DocuSigned by:  
  
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Name: Michael Blood

Title: Deputy Associate Commissioner

Date of execution: April 4, 2024

**MYERS AND STAUFFER, LC**

DocuSigned by:  
  
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Name: Ryan Farrell

Title: Principal

Date of execution: April 4, 2024

**ATTACHMENTS TO THIS WORK ORDER:**

**ATTACHMENT A- WORK ORDER REQUEST**

**ATTACHMENT B- CONTRACTOR'S PROPOSAL**

**ATTACHMENT C- CONTRACTOR'S ENGAGEMENT LETTER**