

Report ID:EBPO0055
 Database: FSPRD
 Prepared By: Bartelme,Tammy
 Run Date: 6/6/2022 20:23 PM
 Prompts: SetID:HHSTX
 Bill/Ship SetID: HHSTX

**HHS Purchasing
 Contract Purchase Order**



Contract ID: HHS001220800001
 Bill To: 3072

Supplier Loc: 000
 Ship To: 4517

Contract Begin Date: 09/01/2022	Contract End Date: 08/31/2027	Contract PO Number: HHS001220800001	Status I - A	Entered Date 06/06/2022
Maximum Contract PO Amount: HHS Agencies guarantee no minimum or maximum quantity for Contract Purchase Orders		196900		
		Contract Manager:		

The State of Texas Agencies, including HHS Agencies, are exempt from all Federal Excise Taxes. The undersigned claims the State and City sales tax exemptions under Texas Tax Code, Section 141.309(4), for tangible goods and services. All subsequent shipments or releases shall be FOB Destination unless otherwise specified in the original solicitation. Additional ship and bill to locations identified in the original solicitation may be specified on a purchase order release referencing this contract.

**1741976051
 WORKQUEST
 1011 E 53RD 1/2 ST
 AUSTIN TX
 787511703**

**Primary Bill To: DEPARTMENT OF STATE HEALTH SERVICES
 1200 E Brin
 PO Box 70
 Terrell TX
 75160**

**Primary Ship To: DEPARTMENT OF STATE HEALTH SERVICES
 4615 Alameda Ave
 El Paso TX
 79905**

EX/0

Exempt from POD delegation 2155.138; THRC 122.008

Contract term: 09/01/2022 to 08/31/2027 with no renewals

Services to be provided in accordance with SOW.

The required services to be provided are scheduled landscaping services covering approximately 25,000 square feet for El Paso Psychiatric Center (EPPC).

The Contractor shall collect and remove all organic and nonorganic waste from the work site to be properly disposed offsite at no additional expense to El Paso Psychiatric Center (EPPC).

The Contractor shall not disturb or damage any vehicles on site.

Prior to work commencing, the Contractor shall schedule the upcoming months services with the Agency designee. When weather conditions prevent scheduled maintenance, the Agency designee shall contact the Contractor up to 24 hours prior to scheduled services to reschedule the services. Services shall commence at the soonest opportunity within 7 business days or as mutually agreed upon by the Contractor and Agency designee. Contractor shall maintain scheduled services or as mutually agreed upon by the Contractor and Agency designee.

Biweekly services April 1st through October 31st and monthly services November 1st through March 31st include but are not limited to:

- a) The Contractor shall mow lawn area, approximately 20 feet by 40 feet. All cuttings are to be collected by an attached grass catcher or raked by Contractor personnel for removal.
- b) The Contractor shall remove weeds without use of chemical treatment in all areas, including but not limited to designated landscaped areas, concrete or asphalt areas, and sidewalks. Lawn area is excluded from weed removal services.
- c) The Contractor shall trim all edges including around the building(s) and concrete areas with commercial grade weed trimmer(s).
- d) The Contractor shall remove all loose and falling tree and hedge limbs, organic and nonorganic debris.
- e) The Contractor shall trim all hedges with commercial grade equipment intended for such purpose.
- f) Clean and blow parking lot of all organic and nonorganic waste.

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g) The Contractor shall clean Patient Activity Center (PAC) patio, including but not limited to removal of all pine needles and trash, and tree pruning as applicable. The Contractor shall access the PAC patio through the PAC Hallway, where patients may or may not be inhabiting, without agency supervision.

Vendor contact
 Henry Hernandez
 210-521-3742
 hhernandez@workquest.com

Agency contact
 Amber Bechtel
 915-534-5305
 Amber.Becht@hhs.texas.gov

PCS contact
 Tammy Bartelme
 512-406-2566
 Tammy.Bartelme@hhs.texas.gov

Line Item	Line Item Description	Class	Max Ln Quantity	UoM	Unit Price	Max Line Amount
1	Lawn Care Services EPPC	988	0	LOT	0	0

All specifications, terms, and conditions set forth in the contractor's conforming solicitation response become a part of this Contract Purchase Order. Vendor guarantees goods and services delivered will meet or exceed specifications. No substitutions, over-shipments or cancellations are permitted without prior approval from the agency. If the vendor fails to deliver by promised delivery date or fails to meet advertised specifications, the agency reserves the right to purchase elsewhere and charge any increase in cost and handling to the contractor. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the agency and the Vendor to attempt to resolve all disputes arising under this contract.

____ Releases against this Contract Purchase Order are done by issuing a Purchase Order release and require all shipments, invoices, and correspondence to be identified with the Purchase Order #.

____ Releases against this Contract Purchase Order are to be done by HHS Purchaser or Contract Manager authorization and are to be identified by this Contract Purchase Order #.

HHS Purchaser
Signature: Tammy Bartelme CTCD, CCM

Date: 06/06/2022 **Phone:** _____