

Report ID:EBPO0055  
 Database: FSPRD  
 Prepared By: Harrison,Vivian  
 Run Date: 6/30/2022 15:10 PM  
 Prompts: SetID:HHSTX  
 Bill/Ship SetID: HHSTX

**HHS Purchasing**  
**Contract Purchase Order**



Contract ID: HHS001236100001  
 Bill To:  
 Supplier Loc: 000  
 Ship To:

Contract Begin Date: <b>09/01/2022</b>	Contract End Date: <b>08/31/2024</b>	Contract PO Number: <b>HHS001236100001</b>	Status <b>I - A</b>	Entered Data <b>06/30/2022</b>
Maximum Contract PO Amount: HHS Agencies guarantee no minimum or maximum quantity for Contract Purchase Orders		<b>108000</b> Contract Manager:		

The State of Texas Agencies, including HHS Agencies, are exempt from all Federal Excise Taxes. The undersigned claims the State and City sales tax exemptions under Texas Tax Code, Section 141.309(4), for tangible goods and services. All subsequent shipments or releases shall be FOB Destination unless otherwise specified in the original solicitation. Additional ship and bill to locations identified in the original solicitation may be specified on a purchase order release referencing this contract.

**Primary Bill To:**

**1741976051**  
**WORKQUEST**  
**1011 E 53RD 1/2 ST**  
**AUSTIN TX**  
**787511703**

**Primary Ship To:**

FY23  
 EX/0 Texas Government Code 2155.138  
 Contract # HHS001236100001 from 09-01-22 to 08-31-24  
 With one (1) two-year (2) renewal option 09-01-24 to 08-31-26

PO Term: 9-01-2022 through 8-31-2023 HHSTX-3-0000293151

Services are to be performed in accordance to agency scope of work which has been provided to vendor.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

**VENDOR INFORMATION:**  
 Vendor Name: WorkQuest  
 Contact: Deidra Davis  
 Phone: 512-451-8145  
 Email: ddavis@workquest.com

**AGENCY INFORMATION:**  
 Agency: Health & Human Services Commission  
 Contact: Gar Phonsnasingh  
 Phone: 903-509-5166  
 Email: gar.phonsnasingh@hhs.texas.gov

HHSC PCS Purchaser: Vivian Harrison CTCD, CTCM  
 Phone:512-406-2460  
 Email: Vivian.harrison@hhs.texas.gov

Line Item	Line Item Description	Class	Max Ln Quantity	UoM	Unit Price	Max Line Amount
1	<b>Janitorial Services and Floor Care Services at 3303 Mineola Highway, Tyler</b>	910	1	LOT	54000	54000

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All specifications, terms, and conditions set forth in the contractor's conforming solicitation response become a part of this Contract Purchase Order. Vendor guarantees goods and services delivered will meet or exceed specifications. No substitutions, over-shipments or cancellations are permitted without prior approval from the agency. If the vendor fails to deliver by promised delivery date or fails to meet advertised specifications, the agency reserves the right to purchase elsewhere and charge any increase in cost and handling to the contractor. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the agency and the Vendor to attempt to resolve all disputes arising under this contract.

\_\_\_\_ Releases against this Contract Purchase Order are done by issuing a Purchase Order release and require all shipments, invoices, and correspondence to be identified with the Purchase Order #.

\_\_\_\_ Releases against this Contract Purchase Order are to be done by HHS Purchaser or Contract Manager authorization and are to be identified by this Contract Purchase Order #.

**HHS Purchaser**  
**Signature:** *Vivian Harrison CTCB,CTCM*

**Date:** 6/30/2022      **Phone:** 512-406-2460