

Report ID:EBPO0055  
 Database: FSPRD  
 Prepared By: Graham,Mary Ann  
 Run Date: 8/9/2022 19:52 PM  
 Prompts: SetID:HHSTX  
 Bill/Ship SetID: HHSTX

**HHS Purchasing**  
**Contract Purchase Order**



Contract ID: HHS001243500001  
 Bill To: 1788  
 Supplier Loc: 000  
 Ship To: 5682

Contract Begin Date: <b>09/01/2022</b>	Contract End Date: <b>08/31/2025</b>	Contract PO Number: <b>HHS001243500001</b>	Status <b>I - A</b>	Entered Data <b>08/09/2022</b>
Maximum Contract PO Amount: HHS Agencies guarantee no minimum or maximum quantity for Contract Purchase Orders		<b>13150.92</b>		
		Contract Manager:		

The State of Texas Agencies, including HHS Agencies, are exempt from all Federal Excise Taxes. The undersigned claims the State and City sales tax exemptions under Texas Tax Code, Section 141.309(4), for tangible goods and services. All subsequent shipments or releases shall be FOB Destination unless otherwise specified in the original solicitation. Additional ship and bill to locations identified in the original solicitation may be specified on a purchase order release referencing this contract.

**1741976051**  
**WORKQUEST**  
**1011 E 53RD 1/2 ST**  
**AUSTIN TX**  
**787511703**

**Primary Bill To: HEALTH & HUMAN SERVICES COMMISSION**  
**5425 Polk St**  
**PO Box 16017**  
**Houston TX**  
**77023**

**Primary Ship To: DEPARTMENT OF STATE HEALTH SERVICES**  
**300 Campbell St**  
**PO Box 399**  
**Cleveland TX**  
**77327**

EX/0  
 TGC 2155.138

Contract #HHS001243500001  
 Initial Contract Term 09/01/2022 through 08/31/2025.  
 With one (1) two-year renewal option.  
 Renewal #1 Term: 09/01/2025 to 08/31/2027.

FY22 Purchase Order term: 9/01/2022 through 8/31/2023 HHSTX-3-0000297568.

This contract is for Janitorial Evening Services at 300 Campbell St., Cleveland TX 77324.

Services are to be performed in accordance to agency scope of work which has been provided to vendor.

HHSC does not commit to ordering specific dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

Vendor Contact: Deidra Davis  
 Phone: 936-238-3103  
 Email: ddavis@workquest.com

Agency Contract Manager: Shekima Fleary  
 Phone: 713-767-2481  
 Email: shekima.fleary@hhs.texas.gov

HHSC PCS Purchaser: Mary Ann Graham  
 Phone: 512-406-2487  
 Email: maryann.graham@hhs.texas.gov

Line Item	Line Item Description	Class	Max Ln Quantity	UoM	Unit Price	Max Line Amount
1	FY23 Janitorial Evening Services at 300 Campbell St.,	910	1	LOT	13150.92	13150.92

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**Cleveland TX 77324**

All specifications, terms, and conditions set forth in the contractor's conforming solicitation response become a part of this Contract Purchase Order. Vendor guarantees goods and services delivered will meet or exceed specifications. No substitutions, over-shipments or cancellations are permitted without prior approval from the agency. If the vendor fails to deliver by promised delivery date or fails to meet advertised specifications, the agency reserves the right to purchase elsewhere and charge any increase in cost and handling to the contractor. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the agency and the Vendor to attempt to resolve all disputes arising under this contract.

\_\_\_ Releases against this Contract Purchase Order are done by issuing a Purchase Order release and require all shipments, invoices, and correspondence to be identified with the Purchase Order #.

\_\_\_ Releases against this Contract Purchase Order are to be done by HHS Purchaser or Contract Manager authorization and are to be identified by this Contract Purchase Order #.

**HHS Purchaser**  
**Signature:** Mary Ann Graham CTCB

**Date:** 08/09/2022      **Phone:** 512-406-2487