

Report ID:EBPO0055  
 Database: FSPRD  
 Prepared By: Harrison,Vivian  
 Run Date: 8/1/2022 16:11 PM  
 Prompts: SetID:HHSTX  
 Bill/Ship SetID: HHSTX

**HHS Purchasing**  
**Contract Purchase Order**



Contract ID: HHS001255200001  
 Bill To:

Supplier Loc: 000  
 Ship To:

Contract Begin Date: <b>09/01/2022</b>	Contract End Date: <b>08/31/2024</b>	Contract PO Number: <b>HHS001255200001</b>	Status <b>I - A</b>	Entered Data <b>08/01/2022</b>
Maximum Contract PO Amount: HHS Agencies guarantee no minimum or maximum quantity for Contract Purchase Orders		<b>35065.12</b> Contract Manager:		

The State of Texas Agencies, including HHS Agencies, are exempt from all Federal Excise Taxes. The undersigned claims the State and City sales tax exemptions under Texas Tax Code, Section 141.309(4), for tangible goods and services. All subsequent shipments or releases shall be FOB Destination unless otherwise specified in the original solicitation. Additional ship and bill to locations identified in the original solicitation may be specified on a purchase order release referencing this contract.

**Primary Bill To:**

**1741976051**  
**WORKQUEST**  
**1011 E 53RD 1/2 ST**  
**AUSTIN TX**  
**787511703**

**Primary Ship To:**

EX/0-TGC 2155.138  
 Contract # HHS001255200001 Initial Contract Term 09-01-22 through 8-31-24  
 With one (1) two-year renewal 09-01-2024 through 8-31-2026 NO RENEWAL OPTION REMAINS AFTER 08-31-2026

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled

FY23 PO Terms: 9/1/2022 - 8/31/2023 HHSTX-3-0000296636

Vendor Contact: Erynn Harrison  
 Phone: 817 232-8881  
 Email: eharrison@workquest.com

Agency Contract Manager: Eugenia Crawford  
 Phone: 903-509-5169  
 Email:eugenia.crawford@hhs.texas.gov

HHSC Purchasing Contact: Vivian Harrison  
 PHONE: 512-406-2460  
 EMAIL: Vivian.harrison@hhs.texas.gov

Line Item	Line Item Description	Class	Max Ln Quantity	UoM	Unit Price	Max Line Amount
1	<b>FY23 Janitorial Services 303 East 11th Street, Mt Pleasant Texas 75455</b>	<b>910</b>	<b>1</b>	<b>LOT</b>	<b>17532.56</b>	<b>17532.56</b>

All specifications, terms, and conditions set forth in the contractor's conforming solicitation response become a part of this Contract Purchase Order. Vendor guarantees goods and services delivered will meet or exceed specifications. No substitutions, over-shipments or cancellations are permitted without prior approval from the agency. If the vendor fails to deliver by promised delivery date or fails to meet advertised specifications, the agency reserves the right to purchase elsewhere and charge any increase in cost and handling to the contractor. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the agency and the Vendor to attempt to resolve all disputes arising under this contract.

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\_\_\_\_Releases against this Contract Purchase Order are done by issuing a Purchase Order release and require all shipments, invoices, and correspondence to be identified with the Purchase Order #.

\_\_\_\_Releases against this Contract Purchase Order are to be done by HHS Purchaser or Contract Manager authorization and are to be identified by this Contract Purchase Order #.

**HHS Purchaser Signature:**           *Vivian Harrison CTCD,CTCM*          

**Date:**           8/1/2022                **Phone:**           512-406-2460