

Report ID:EBPO0055  
Database: FSPRD  
Prepared By: Graham, Mary Ann  
Run Date: 8/10/2022 16:36 PM  
Prompts: SetID:HHSTX  
Bill/Ship SetID: HHSTX

**HHS Purchasing**  
**Contract Purchase Order**



Contract ID: HHS001257000001  
Bill To: 1788

Supplier Loc: 000  
Ship To: 1763

Contract Begin Date: <b>09/01/2022</b>	Contract End Date: <b>08/31/2025</b>	Contract PO Number: <b>HHS001257000001</b>	Status <b>I - A</b>	Entered Date <b>08/02/2022</b>
Maximum Contract PO Amount: <b>89886.99</b> HHS Agencies guarantee no minimum or maximum quantity for Contract Purchase Orders		Contract Manager:		

The State of Texas Agencies, including HHS Agencies, are exempt from all Federal Excise Taxes. The undersigned claims the State and City sales tax exemptions under Texas Tax Code, Section 141.309(4), for tangible goods and services. All subsequent shipments or releases shall be FOB Destination unless otherwise specified in the original solicitation. Additional ship and bill to locations identified in the original solicitation may be specified on a purchase order release referencing this contract.

**1741976051**  
**WORKQUEST**  
**1011 E 53RD 1/2 ST**  
**AUSTIN TX**  
**787511703**

**Primary Bill To: HEALTH & HUMAN SERVICES COMMISSION**  
**5425 Polk St**  
**PO Box 16017**  
**Houston TX**  
**77023**

**Primary Ship To: HEALTH & HUMAN SERVICES COMMISSION**  
**9450 Harwin**  
**PO Box 16017**  
**Houston TX**  
**77036**

EX/0  
TGC 2155.138

Contract #HHS001257000001  
Contract Term: 09/01/2022 to 08/31/2025  
With one (1) two-year renewal option.  
Renewal #1 term: 09/01/2025 to 08/31/2027

This contract is for Janitorial Services at 9450/9460 Harwin Dr., Houston TX 77036.

Services are to be performed in accordance with Scope of Work which has been provided to the Vendor.

Please be aware that DFPS is housed at this location and all janitorial employees are required to complete the DFPS Background Check requirements and be cleared by DFPS.

HHSC shall be obligated to pay for only those goods actually ordered and received by the agency.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled

**BILL TO:**  
Health and Human Services  
Attn: Region 06 Accounts Payable  
Financial Services Division, Mail Code: 178-8  
P.O. Box 16017  
Houston, Texas 77222-6017

Vendor Contact: JD Fripp  
Phone: 832-379-3101  
E-mail: jfripp@workquest.com

Contract Manager: Shekima Fleary  
Phone: 713-767-2481

Report ID:EBPO0055  
Database: FSPRD  
Prepared By: Graham,Mary Ann  
Run Date: 8/10/2022 16:36 PM  
Prompts: SetID:HHSTX  
Bill/Ship SetID: HHSTX

**HHS Purchasing**  
**Contract Purchase Order**



Contract ID: HHS001257000001  
Bill To: 1788

Supplier Loc: 000  
Ship To: 1763

Email: shekima.fleary@hhs.texas.gov

HHSC Purchasing Contact: Mary Ann Graham, CTCD  
Phone: (512) 406-2487  
Email: maryann.graham@hhs.texas.gov

Line Item	Line Item Description	Class	Max Ln Quantity	UoM	Unit Price	Max Line Amount
1	<b>FY23 Janitorial Mid-Day Services at 9450/9460 Harwin Dr. Houston, Texas 77036</b>	910	1	LOT	29962.33	29962.33

All specifications, terms, and conditions set forth in the contractor's conforming solicitation response become a part of this Contract Purchase Order. Vendor guarantees goods and services delivered will meet or exceed specifications. No substitutions, over-shipments or cancellations are permitted without prior approval from the agency. If the vendor fails to deliver by promised delivery date or fails to meet advertised specifications, the agency reserves the right to purchase elsewhere and charge any increase in cost and handling to the contractor. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the agency and the Vendor to attempt to resolve all disputes arising under this contract.

\_\_\_\_Releases against this Contract Purchase Order are done by issuing a Purchase Order release and require all shipments, invoices, and correspondence to be identified with the Purchase Order #.

\_\_\_\_Releases against this Contract Purchase Order are to be done by HHS Purchaser or Contract Manager authorization and are to be identified by this Contract Purchase Order #.

**HHS Purchaser** *Mary Ann Graham CTCD*  
**Signature:** \_\_\_\_\_

**Date:** 08/10/2022      **Phone:** 512-406-2487