

Report ID:EBPO0055
 Database: FSPRD
 Prepared By: Graham,Mary Ann
 Run Date: 8/31/2022 16:19 PM
 Prompts: SetID:HHSTX
 Bill/Ship SetID: HHSTX

HHS Purchasing
Contract Purchase Order



Contract ID: HHS001267300001
 Bill To: 0125

Supplier Loc: 000
 Ship To: 0631

Contract Begin Date: 09/01/2022	Contract End Date: 08/31/2023	Contract PO Number: HHS001267300001	Status I - A	Entered Date 08/15/2022
Maximum Contract PO Amount: HHS Agencies guarantee no minimum or maximum quantity for Contract Purchase Orders		20160 Contract Manager:		

The State of Texas Agencies, including HHS Agencies, are exempt from all Federal Excise Taxes. The undersigned claims the State and City sales tax exemptions under Texas Tax Code, Section 141.309(4), for tangible goods and services. All subsequent shipments or releases shall be FOB Destination unless otherwise specified in the original solicitation. Additional ship and bill to locations identified in the original solicitation may be specified on a purchase order release referencing this contract.

1741976051
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX
787511703

Primary Bill To: HEALTH & HUMAN SERVICES COMMISSION
801 S State Highway 161
PO Box 532089
Grand Prairie TX
75051

Primary Ship To: DEPT FAMILY AND PROTECTIVE SERVICES
1501 N Robinson
Cleburne TX
76031

EX/0
 Set Aside TGC 2155.138

Contract #HHS001267300001
 Term: 09/01/2022 to 08/31/2023
 With two (2) one-year renewals.
 NO RENEWAL OPTION REMAINS AFTER 08/31/2025.
 Renewal #1 Term: 09/01/2023 to 08/31/2024
 Renewal #2 Term: 09/01/2024 to 08/31/2025

This contract is for Janitorial Services at 1501 N. Robinson St., Cleburne TX 76031.

Services are to be performed in accordance to agency scope of work which has been provided to vendor.

Please be aware this is a DFPS office and requires all janitorial employees to complete the DFPS Background Check requirements and be cleared by DFPS.

HHSC does not commit to ordering specific dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

Vendor Contact:
 Erynn Harrison
 Phone: 817-232-8881
 Email: eharrison@workquest.com

Agency Contact:
 Martin Byram
 Phone: 972-337-6222
 Email: martin.byram01@hhs.texas.gov

**HHS Purchasing
Contract Purchase Order**



Contract ID: HHS001267300001

Bill To: 0125

Supplier Loc: 000

Ship To: 0631

HHSC PCS Purchaser:
Mary Ann Graham CTCD
Phone:512-406-2487
Email: maryann.graham@hhs.texas.gov

The term of contract is 09-01-2022 to 08-31-2023 with a new PO issued for each Fiscal year. Vendor shall receive a new PO each year, vendor must ask for increase if required to Contract Manager in February each year to be effective on September 01 of each year.

Health and Human Services (HHS) Procurement and Contracting Services (PCS) may extend an additional ninety (90) days if a new contract has not been established at the end of the contract period. Any extensions will be under the same terms and conditions as the original contract.

Line Item	Line Item Description	Class	Max Ln	Quantity	UoM	Unit Price	Max Line Amount
1	FY23 Janitorial Services at 1501 N. Robinson St., Cleburne TX 76031. Evening Services, 3 Days per week (Sun/Tues/Thurs) 6:00 pm to 5:00 am. No Semi-Annual Floor Care for FY23.	910	1	LOT	20160	20160	

All specifications, terms, and conditions set forth in the contractor's conforming solicitation response become a part of this Contract Purchase Order. Vendor guarantees goods and services delivered will meet or exceed specifications. No substitutions, over-shipments or cancellations are permitted without prior approval from the agency. If the vendor fails to deliver by promised delivery date or fails to meet advertised specifications, the agency reserves the right to purchase elsewhere and charge any increase in cost and handling to the contractor. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the agency and the Vendor to attempt to resolve all disputes arising under this contract.

____ Releases against this Contract Purchase Order are done by issuing a Purchase Order release and require all shipments, invoices, and correspondence to be identified with the Purchase Order #.

____ Releases against this Contract Purchase Order are to be done by HHS Purchaser or Contract Manager authorization and are to be identified by this Contract Purchase Order #.

HHS Purchaser Signature: Mary Ann Graham CTCD

Date: 8/30/2022 **Phone:** 512-406-2487