

Report ID:EBPO0055
 Database: FSPRD
 Prepared By: Graham,Mary Ann
 Run Date: 5/15/2023 10:19 AM
 Prompts: SetID:HHSTX
 Bill/Ship SetID: HHSTX

HHS Purchasing
Contract Purchase Order



Contract ID: HHS001354400001
 Bill To: 0125

Supplier Loc: 000
 Ship To: 0891

Contract Begin Date: 09/01/2023	Contract End Date: 08/31/2024	Contract PO Number: HHS001354400001	Status I - A	Entered Date 05/15/2023
Maximum Contract PO Amount: HHS Agencies guarantee no minimum or maximum quantity for Contract Purchase Orders		16593.96 Contract Manager:		

The State of Texas Agencies, including HHS Agencies, are exempt from all Federal Excise Taxes. The undersigned claims the State and City sales tax exemptions under Texas Tax Code, Section 141.309(4), for tangible goods and services. All subsequent shipments or releases shall be FOB Destination unless otherwise specified in the original solicitation. Additional ship and bill to locations identified in the original solicitation may be specified on a purchase order release referencing this contract.

1741976051
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX
787511703

Primary Bill To: HEALTH & HUMAN SERVICES COMMISSION
801 S State Highway 161
PO Box 532089
Grand Prairie TX
75051

Primary Ship To: HEALTH & HUMAN SERVICES COMMISSION
3910 Gaston Ave
Dallas TX
75246

EX/0
 Set Aside TGC § 2155.138

Contract #HHS001354400001
 Initial Term: 09/01/2023 to 08/31/2024 with two (2) one-year renewals.
 POCN required for renewals. No renewal options remain after 08/31/2026.
 Renewal #1 Term: 09/01/2024 to 08/31/2025
 Renewal #2 Term: 09/01/2025 to 08/31/2026

This contract is for Janitorial Services at 3910 Gaston Ave., Dallas TX 75246.

Services are to be performed in accordance with agency scope of work which has been provided to vendor.

HHSC does not commit to ordering specific dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

Vendor contact
 Erynn Harrison
 Phone: (817) 232-8881
 Email: eharrison@workquest.com

Agency contact
 Andre Rubin
 Phone: (972)-337-6398
 Email: Andre.Rubin@hhs.texas.gov

PCS contact
 Name: Mary Ann Graham
 Phone: (512) 406-2487
 Email: maryann.graham@hhs.texas.gov

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Line Item	Line Item Description	Class	Max Ln Quantity	UoM	Unit Price	Max Line Amount
1	FY24 Janitorial Evening Services 3910 Gaston Ave Dallas	910	1	LOT	16593.96	16593.96

Services to be provided:
 -Evening Sunday-Thursday 6:00 pm-5:00 am
 -Semi-Annual Floor Care Services, to include
 -Hard Surface floors
 -Carpet

All specifications, terms, and conditions set forth in the contractor's conforming solicitation response become a part of this Contract Purchase Order. Vendor guarantees goods and services delivered will meet or exceed specifications. No substitutions, over-shipments or cancellations are permitted without prior approval from the agency. If the vendor fails to deliver by promised delivery date or fails to meet advertised specifications, the agency reserves the right to purchase elsewhere and charge any increase in cost and handling to the contractor. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the agency and the Vendor to attempt to resolve all disputes arising under this contract.

____ Releases against this Contract Purchase Order are done by issuing a Purchase Order release and require all shipments, invoices, and correspondence to be identified with the Purchase Order #.

____ Releases against this Contract Purchase Order are to be done by HHS Purchaser or Contract Manager authorization and are to be identified by this Contract Purchase Order #.

HHS Purchaser
Signature: Mary Ann Graham CTCO

Date: 05/15/2023 **Phone:** 512-406-2487