

HHS Purchasing
Contract Purchase Order



Contract ID: HHS001400800004

| | | | | |
|--|---|--|------------------------|-----------------------------------|
| Contract Begin Date: 09/01/2023 | Contract End Date: 08/31/2024 | Contract PO Number: HHS001400800004 | Status I - A | Entered Date 08/24/2023 |
| Maximum Contract PO Amount: \$500,000.00 HHS Agencies guarantee no minimum or maximum quantity for Contract Purchase Orders | | Contract Manager: Jessica Jackson jessica.jackson08@hhs.texas.gov | | |

The State of Texas Agencies, including HHS Agencies, are exempt from all Federal Excise Taxes. The undersigned claims the State and City sales tax exemptions under Texas Tax Code, Section 141.309(4), for tangible goods and services. All subsequent shipments or releases shall be FOB Destination unless otherwise specified in the original solicitation. Additional ship and bill to locations identified in the original solicitation may be specified on a purchase order release referencing this contract.

1862161688
ODP BUSINESS SOLUTIONS, LLC
9501 AMBERGLEN BLVD
AUSTIN TX
78729-1156

Primary Bill To: HEALTH & HUMAN SERVICES
COMMISSION
909 W 45th St
PO Box 149347
Austin TX
78751

Primary Ship To: HEALTH & HUMAN SERVICES
COMMISSION
909 W 45th St
PO Box 149347
Austin TX
78751

BLANKET CONTRACT PURCHASE ORDER HHS0014008

TERM: September 1, 2023 through August 31, 2024

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B Destination Freight Prepaid and Allowed

DELIVERY: 3-5 days or Agreed Delivery Date

WAREHOUSE STOCK FOR HHSC - HEALTH AND SPECIALTY CARE SYSTEM
State Hospitals and State Supported Living Centers

CONTRACT MANAGER:
Jessica Jackson
830-258-5207
Jessica.Jackson@hhs.texas.gov

VENDOR:
ODP Business Solutions
Austin Igweike
Strategic Account Manager
c: 832-477-6118 | Austin.Igweike@odpbusiness.com

Omnia GPO and HHSC Contract # HHS000840200001 expires 08/31/2025
Omnia GPO and ODP Business Solutions Contract # R190303 expires 06/30/2024

<https://www.omniapartners.com/publicsector/suppliers/office-depot/contract-documentation>

PURCHASING METHOD: EX-0
Purchase made under the Authority of Texas Government Code 2155.1441 for Health Care Purchasing including group purchasing programs.

Amount may be increased or decreased upon need during the term of the Contract Purchase Order.

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This contract purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2024

Agency will not order products on this PO that are available from Workquest, Texas Correctional Industries or DIR. Agency will not order capital or controlled products or equipment on this PO.

Requisition #239818 for FY24

| Line Item | Line Item Description | Class | Max Ln Quantity | UoM | Unit Price | Max Line Amount |
|-----------|--|-------|-----------------|-----|------------|---------------------|
| 1 | Warehouse Stock for HHSC - Health and Specialty Care System - State Hospitals and State Supported Living Centers - See Attached List for Bill To and Ship To Locations. | 470 | 1 | LOT | 0 | \$500,000.00 |

All specifications, terms, and conditions set forth in the contractor's conforming solicitation response become a part of this Contract Purchase Order. Vendor guarantees goods and services delivered will meet or exceed specifications. No substitutions, over-shipments or cancellations are permitted without prior approval from the agency. If the vendor fails to deliver by promised delivery date or fails to meet advertised specifications, the agency reserves the right to purchase elsewhere and charge any increase in cost and handling to the contractor. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the agency and the Vendor to attempt to resolve all disputes arising under this contract.

Releases against this Contract Purchase Order are done by issuing a Purchase Order release and require all shipments, invoices, and correspondence to be identified with the Purchase Order #.

Releases against this Contract Purchase Order are to be done by HHS Purchaser or Contract Manager authorization and are to be identified by this Contract Purchase Order #.

HHS Purchaser Signature: Irene Martinez, CCD, CCM
 irene.martinez03@hhs.texas.gov

Date: 09-18-23 **Phone:** 512-550-8673