HIV Prevention Services				
Performance Measures and Work Plan for Applications for Routine HIV Screening in Healthcare Settings				
Criteria, Sub-criteria Sheet				
RFA #HHS0000778				
Evaluator				
Respondent				
#	Criteria	Weight	Score	Comments
1	**Respondent Background (25%)**			
1 and 3	To what extent does the respondent describe the proposed activities and populations that fit with the respondent's stated mission and the respondent's current services?			
2	To what extent does the respondent describe their organizational structure?			
4	To what extent does the respondent describe their experience in providing the services and activities?			
5	To what extent does the respondent describe their experience in providing the services included in their proposal to the populations(s) included in their proposals?			
6	To what extent does the respondent describe the experience in providing services to culturally diverse populations?			
7	To what extent does the respondent describe the maintained collaborations and partnerships that benefit the population(s)?			
	Sub Total			
2	**Assessment Narrative (15%)**			
1	To what extent does the respondent describe the HSDA or counties where they proposed to deliver services?			
2	To what extent does the respondent describe the current HIV-related resources in their community and explain how their proposed services will fill resource gaps?			
3	To what extent does the respondent describe the needs of the proposed focus population(s) and explain how their proposed projects will address those needs?			
	Sub Total			

3	Performance Measures (10%)			
1	To what extent does the respondent describe all required information outlined in the performance measures?			
	Sub Total			
4	**Work plan for the Routine Screening in Healthcare Settings funding opportunity (50%)**			
1	To what extent does the respondent identify the type of health care settings where screening will be provided and describe the hours and locations where the screening will occur?			
2	To what extent does the respondent describe the eligibility criteria they will use in their screening program?			
3	To what extent does the respondent describe the proposed managerial and supervisory oversight to assure that will be implemented as designed?			
4	To what extent does the respondent describe how grant expenditures will be tracked and how they will assure compliance with administrative requirements of their contracts?			
5	To what extent does the respondent describe the proposed staffing plan that support the operations of the screening proposal?			
6	To what extent does the respondent describe the needed procedures and protocols are written and implemented?			
7	To what extent does the respondent describe the processes and activities described to assure that patients are informed of opt out screening and that consent will be obtained?			
8	To what extent does the respondent describe the processes and activities associated with collecting testing specimen and laboratory testing assure that the DSHS-required laboratory algorithm will be used? (DSHS-required algorithm is Ag/Ab Combo screening and supplemental testing via Geenius, HIV-1/2 antibodies, and HIV-1 RNA NAT if required to confirm acute diagnosis).			
9	To what extent does the respondent describe the processes and activities described to assure that HIV positive test results are delivered to patients?			

10	To what extent does the respondent describe the processes and activities to assure that patients with HIV positive test results will be referred for partner services and that positive test results will be reported to public health surveillance offices?			
11	To what extent does the respondent describe the processes and activities to assure that patients with HIV positive test results will be successfully linked with HIV-related medical care and enhanced linkage/engagement intervention is proposed it is clearly defined and justified?			
12	To what extent does the respondent describe the proposed activities that address the barriers to opt-out screening mentioned in the proposal?			
13	To what extent does the respondent describe the use of electronic health record systems and other IT systems to capture required reporting information and data for service improvement?			
15	To what extent does the respondent describe the Quality Assurance/Quality Improvement processes described in the proposal to support service improvement?			
16	To what extent does the respondent identify the resources needed to ensure sustainability of the screening program, including a description of how they will pursue third-party reimbursement for screening?			
17	To what extent does the respondent provide a month-by-month timeline for the first year of the project?			
18	To what extent does the respondent provide an overview of the major tasks to be completed during each year of the 5-year project period?			
	Sub Total			
	TOTAL (%)			

HIV Prevention Services				
Performance Measures and Work Plan for Applications for Structural Interventions				
Criteria, Sub-criteria Sheet				
RFA #HHS0000778				
Evaluator				
Respondent				
#	Criteria	Weight	Score	Comments
1	**Respondent Background (25%)**			
1 and 3	To what extent does the respondent describe the proposed activities and populations that fit with the respondent's stated mission and the respondent's current services?			
2	To what extent does the respondent describe their organizational structure?			
4	To what extent does the respondent describe their experience in providing the services and activities?			
5	To what extent does the respondent describe their experience in providing the services included in their proposal to the populations(s) included in their proposals?			
6	To what extent does the respondent describe the experience in providing services to culturally diverse populations?			
7	To what extent does the respondent describe the maintained collaborations and partnerships that benefit the population(s)?			
	Sub Total			
2	**Assessment Narrative (15%)**			
1	To what extent does the respondent describe the HSDA or counties where they proposed to deliver services?			
2	To what extent does the respondent describe the current HIV-related resources in their community and explain how their proposed services will fill resource gaps?			
3	To what extent does the respondent describe the needs of the proposed focus population(s) and explain how their proposed projects will address those needs?			
	Sub Total			

3	**Performance Measures (10%)**			
1	To what extent does the respondent describe all required information outlined in the performance measures?			
	Sub Total			
4	**Work plan for the Structural Interventions funding opportunity (50%)**			
1 a & b	To what extent does the respondent provide a (clear) description of the populations to be addressed, the intended project outcomes, and proposed activities, and how these activities address the desired outcomes?			
2	To what extent does the respondent provide a clear description of how they will assess community needs or systems operations, including a description of stakeholder input and if such an assessment is already available, do the key findings described in the response support the proposed activities and goals described for the project?			
3	To what extent does the respondent describe the proposed evaluation plan and provide information relevant to the goals of the project?			
4	To what extent does the respondent describe their proposed activities, including how they will attract and retain participants and community partners for their project?			
5	To what extent does the respondent describe the proposed management and supervisory oversight to assure that the work plan is carried out and the intervention is implemented as proposed?			
6	To what extent does the respondent describe the proposed processes and actions to assure that the program complies with grant administrative requirements, including financial management requirements?			
7	To what extent does the respondent describe the proposed activities to assure that service quality and staff skills will be improved?			
8	To what extent does the respondent provide a month-by-month timeline for the first year of the project?			
9	To what extent does the respondent provide an overview of the major tasks to be completed during each year of the 5-year project period?			
	Sub Total			
	TOTAL (%)			

HIV Prevention Services				
Performance Measures and Work Plan for Applications for PrEP/nPEP Programs				
Criteria, Sub-criteria Sheet				
RFA #HHS0000778				
Evaluator				
Respondent				
#	Criteria	Weight	Score	Comments
1	**Respondent Background (25%)**			
1 and 3	To what extent does the respondent describe the proposed activities and populations that fit with the respondent's stated mission and the respondent's current services?			
2	To what extent does the respondent describe their organizational structure?			
4	To what extent does the respondent describe their experience in providing the services and activities?			
5	To what extent does the respondent describe their experience in providing the services included in their proposal to the populations(s) included in their proposals?			
6	To what extent does the respondent describe the experience in providing services to culturally diverse populations?			
7	To what extent does the respondent describe the maintained collaborations and partnerships that benefit the population(s)?			
	Sub Total			
2	**Assessment Narrative (15%)**			
1	To what extent does the respondent describe the HSDA or counties where they proposed to deliver services?			
2	To what extent does the respondent describe the current HIV-related resources in their community and explain how their proposed services will fill resource gaps?			
3	To what extent does the respondent describe the needs of the proposed focus population(s) and explain how their proposed projects will address those needs?			
	Sub Total			

3	Performance Measures (10%)			
1	To what extent does the respondent describe all required information outlined in the performance measures?			
	Sub Total			
4	**Work plan for PrEP/nPEP funding opportunity (50%)**			
1	To what extent does the respondent describe the planned assessment activities to provide information on PrEP/nPEP awareness and barriers to use that will be useful in guiding work with the proposed focus populations and if the results of completed assessments are described, do the key findings described in the response support the proposed activities and goals described for the project?			
2	To what extent does the respondent describe the proposed marketing and recruitment plan to reach the focus populations?			
3	To what extent does the respondent describe the proposed collaborations and partnerships that result in effective referrals to the respondent's PrEP/nPEP program?			
4	To what extent does the respondent describe the proposed outreach and education plan to reach area clinical service providers?			
5	To what extent does the respondent describe a plan to assess the availability of PrEP/nPEP and barriers to prescribing PrEP and nPEP in the local medical community?			
6	To what extent does the respondent identify other PrEP/nPEP providers and organizations that conduct clinical education on PrEP /nPEP in their service area(s) and provide a clear description of how clinical outreach will be coordinated?			
7	To what extent does the respondent describe the protocols and procedures that result in a client-centered, efficient, and effective program for delivering clinical and client support services?			
8	To what extent does the respondent describe plans to deliver services consistent with the most current CDC guidelines?			
9	To what extent does the respondent describe the proposed delivery of initial and follow up testing and prescriptions to assure that testing and treatment guidelines will be followed?			
10	To what extent does the respondent describe the proposed activities to assure that clients receive assistance in obtaining treatment medications?			

11	To what extent does the respondent describe the proposed activities that support adherence to treatment instructions?			
12	To what extent does the respondent describe the proposed activities to assure that client needs for HIV prevention, medical services, and social services will be assessed and appropriate referrals will be made?			
13	To what extent does the respondent describe the proposed management and supervisory oversight of the program to assure that the program will be implemented as intended?			
14	To what extent does the respondent describe how they will maintain a Community Advisory Board and collect client and community input to improve the program?			
15	To what extent does the respondent describe the proposed processes and actions to assure that the program complies with grant administrative requirements, including financial management requirements?			
16	To what extent does the respondent describe the staffing plan included in the proposal to assure that the PrEP/nPEP program will enacted as proposed?			
17	To what extent does the respondent describe the proposed activities to assure that service quality and staff skills will be improved?			
18	To what extent does the respondent describe how the programmatic information will be collected and used to improve program activities?			
19	To what extent does the respondent describe the proposed processes and actions to assure that services are tailored and are culturally affirming?			
20	To what extent does the respondent describe the proposed integration of PrEP/nPEP services with other HIV, STD, or viral hepatitis services?			
21	To what extent does the respondent describe a month-by-month timeline for the first year of the project?			
22	To what extent does the respondent describe an overview of the major tasks to be completed during each year of the 5-year project period?			
	Sub Total			
	TOTAL (%)			

HIV Prevention Services				
Performance Measures and Work Plan for Applications for Client-Level Interventions				
Criteria, Sub-criteria Sheet				
RFA #HHS0000778				
Evaluator				
Respondent				
#	Criteria	Weight	Score	Comments
1	**Respondent Background (25%)**			
1 and 3	To what extent does the respondent describe the proposed activities and populations that fit with the respondent's stated mission and the respondent's current services?			
2	To what extent does the respondent describe their organizational structure?			
4	To what extent does the respondent describe their experience in providing the services and activities?			
5	To what extent does the respondent describe their experience in providing the services included in their proposal to the populations(s) included in their proposals?			
6	To what extent does the respondent describe the experience in providing services to culturally diverse populations?			
7	To what extent does the respondent describe the maintained collaborations and partnerships that benefit the population(s)?			
	Sub Total			
2	**Assessment Narrative (15%)**			
1	To what extent does the respondent describe the HSDA or counties where they proposed to deliver services?			
2	To what extent does the respondent describe the current HIV-related resources in their community and explain how their proposed services will fill resource gaps?			
3	To what extent does the respondent describe the needs of the proposed focus population(s) and explain how their proposed projects will address those needs?			
	Sub Total			

3	**Performance Measures for Client-Level Interventions (10%)**			
1	To what extent does the respondent describe all required information outlined in the performance measures?			
	Sub Total			
4	**Work Plan for the Client-Level Interventions funding opportunity (50%)**			
1a	To what extent does the respondent describe the proposed intervention specific needs of the focus population and remove barriers to prevention and how well do the goals and outcomes of the intervention fit with the needs of the focus population(s) included in the proposal?			
1b	To what extent does the respondent describe the source of the intervention and if the intervention is 'home grown' did the proposal provide evidence of the intervention's effectiveness?			
1c	To what extent does the respondent describe the proposed intervention activities to be tailored for the focus population?			
2	To what extent does the respondent describe the proposed marketing and recruitment plan to reach the focus populations?			
3	To what extent does the respondent describe the proposed collaborations that result in effective referrals into the respondent's program?			
4	To what extent does the respondent describe the proposed plan for referral to assure that focus population receives the needed services?			
5	To what extent does the respondent describe the proposed retention activities that increase the number of clients who complete the intervention and how well will the proposed activities to maximize the reach of interventions will increase access to the intervention?			
6	To what extent does the respondent describe the proposed management and supervisory oversight to assure that the work plan is carried out and the intervention is implemented as proposed?			

7	To what extent does the respondent describe the proposed processes and actions to assure that the program complies with grant administrative requirements, including financial management requirements?			
8	To what extent does the respondent describe how the programmatic information will be collected and submitted to DSHS?			
9	To what extent does the respondent describe the proposed processes and actions to assure that services are tailored and are age-appropriate and culturally affirming?			
10	To what extent does the respondent describe the proposed plan to use client feedback and program performance data improve the quality of services?			
11	To what extent does the respondent describe the proposed activities to assure that service quality and staff skills will be improved?			
12	To what extent does the respondent describe a month-by-month timeline for the first year of the project?			
13	To what extent does the respondent describe an overview of the major tasks to be completed during each year of the 5-year project period?			
	Sub Total			
	TOTAL (%)			

HIV Prevention Services				
Performance Measures and Work Plan for Applications for Core HIV Prevention Programs				
Criteria, Sub-criteria Sheet				
RFA #HHS0000778				
Evaluator				
Respondent				
#	Criteria	Weight	Score	Comments
1	**Respondent Background (25%)**			
1 and 3	To what extent does the respondent describe the proposed activities and populations that fit with the respondent's stated mission and the respondent's current services?			
2	To what extent does the respondent describe their organizational structure?			
4	To what extent does the respondent describe their experience in providing the services and activities?			
5	To what extent does the respondent describe their experience in providing the services included in their proposal to the populations(s) included in their proposals?			
6	To what extent does the respondent describe the experience in providing services to culturally diverse populations?			
7	To what extent does the respondent describe the maintained collaborations and partnerships that benefit the population(s)?			
	Sub Total			
2	**Assessment Narrative (15%)**			
1	To what extent does the respondent describe the HSDA or counties where they proposed to deliver services?			
2	To what extent does the respondent describe the current HIV-related resources in their community and explain how their proposed services will fill resource gaps?			
3	To what extent does the respondent describe the needs of the proposed focus population(s) and explain how their proposed projects will address those needs?			
	Sub Total			

3	**Performance Measures (10%)**			
1	Does the respondent provide all required information on performance measures?			
	Sub Total			
4	**Work plan for the Core HIV Prevention Program funding opportunity (50%)**			
1	To what extent does the respondent describe the proposed community engagement activities engage the focus populations for the core HIV prevention program? Consider the variety of approaches to be used, and consider the proof of support from venues and any private media platforms included in the proposal.			
2	To what extent does the respondent describe how they will conduct a condom availability assessment or provide a summary of the results of the assessment completed in the last 12 months?			
3	To what extent does the respondent describe the condom distribution plan incorporate information on activities, community partners, and the number of distribution sites? How well will the proposed condom distribution plan address the barriers to condom availability and access described in the proposal?			
4	To what extent does the respondent describe the barriers and needs of the focus population(s) described in the Assessment section? how well will the overall testing strategies and approaches to focused testing increase testing in the focus populations?			
5	To what extent does the respondent describe the proposed procedures and activities that assure that client consent will be obtained and the required client information collected, and that documentation will be maintained according to DSHS standards?			
6	To what extent does the respondent describe the proposed processes and actions assure that testing clients receive a brief risk assessment that addresses required elements (reason for testing, date and result of last HIV test, recent possible exposures, and history of STDs)?			
7	To what extent does the respondent describe the activities and actions assure that clients with HIV negative test results will receive education and referral to PrEP or nPEP?			
8	To what extent does the respondent describe the tailored health education messages and materials fit the focused population(s)'s needs and concerns?			

9	To what extent does the respondent describe the activities that assure that prevention counseling is available when needed?			
10	To what extent does the respondent describe the type of testing technology used; the ability to conduct venipuncture; and how syphilis testing will be assured?			
11	To what extent does the respondent describe the processes and actions that assure that negative HIV test results will be delivered to clients (including clients who do not return for results)?			
12	To what extent does the respondent describe the processes and actions that assure that positive test results will be delivered in accordance with the requirements of the RFA (including providing emotional support, ensuring clients understand their result, and providing information on the importance of medical treatment)?			
13	To what extent does the respondent describe the processes, actions, and partnerships facilitate entry into HIV-related medical care? If the Respondent proposes and enhanced linkage intervention, how well justified is the inclusion?			
14	To what extent does the respondent describe the processes, actions, and partnerships assure that positive test results (including preliminary positive results) are reported to disease surveillance offices?			
15	To what extent does the respondent describe the activities in their current or proposed partner services procedures assure that clients with positive test results receive partner services?			
16	To what extent does the respondent describe the management and supervisory oversight assure that the core prevention program as a whole is implemented as proposed?			
17	To what extent does the respondent describe the staffing plan included in the proposal to assure that the linkage and engagement activities will enacted as proposed?			

18	To what extent does the respondent describe the proposed processes and actions assure that the program complies with grant administrative requirements, including financial management requirements?			
19	To what extent does the respondent describe how programmatic information will be collected and submitted to DSHS?			
20	To what extent does the respondent describe the processes and actions assure that services are tailored to the needs of the focus population and are age-appropriate and culturally affirming?			
21	To what extent does the respondent describe the plan to use information from engagement activities and program monitoring activities improve the quality of services?			
22	To what extent does the respondent describe the plan to monitor and improve quality of services and staff skills?			
23	To what extent does the respondent describe the collaborations result in effective referrals and implementation of the described core prevention program?			
24	To what extent does the respondent provide a month-by-month timeline for the first year of the project?			
25	To what extent does the respondent provide an overview of the major tasks to be completed during each year of the 5-year project period?			
	Sub Total			
	TOTAL (%)			