TEXAS
Health and Human Services

Exhibit G

Evaluation Criteria and Tool

< Enter Procurement/Solicitation Name >
Criteria, Subcriteria Sheet
< Enter Procurement Number >

Evaluator					
Respondent					
#		**Criteria**	**Weight**	**Score**	**Comments**
1	**RFP Requirement**	**Respondent's Ability to Provide Relevant Construction Services & Respondent's Proposed Team's Relevant Experience (30%)**			
1.1	**Identify and describe the Respondent's present and past experience for completed construction projects that are most related and/or similar to this project. List the projects in order of priority, with the most relevant and/or similar project listed first. Include project name, owner, location, description and final construction cost.**	How well are the Respondent's present and/or past projects relevant and/or similar to the services required for this project?	15%		
1.2	**Provide names, resumes and project responsibilities for management and employees that will be assigned to the project, including the Project Superintendent and Project Manager. Explain Project Superintendent's and Project Manager's availability relative to current commitments, and will current commitments affect mobilization timing after the Notice to Proceed is issued by the Owner's Designated Representative.**	How are the previous experience of the Project Superintendent and/or Project Manager relevant to the services required for this project?	10%		
1.3	**Provide an Organizational Chart with responsibilities of the team members assigned to support the project. Include a matrix of the team members previous experience working on the same projects.**	How well does the proposed team members previous experience working together delivering relevant services required for this project?	5%		
		Subtotal	**30%**		
2		**Respondent's Quality and Safety Programs (5%)**			
2.1	**Respondent shall provide the name, job title, and resume of both the person in the organization who oversees the quality assurance program, and the person specifically assigned to this project for quality assurance. Describe the quality assurance program, quality requirements and means of measurement. HHSC reserves the right to require a copy of the Quality Control Manual and Quality Assurance Processes, which, if contracted, may become a contract document. Respondent shall provide the company's workers' compensation experience modification rate (EMR) for the last five years on the insurance broker's letterhead as part of the proposal; if above 1.0, provide an explanation.**	How well does the Respondent have a dedicated employee that is responsible for Quality? How well did the Respondent provide a clear narrative of how quality is achieved and maintained? How well does the Respondent's Experience Modification Rate (EMR) fall into an acceptable range (typically below 1.0), and if not, is there a reasonable explanation provided?	5%		
		Subtotal	**5%**		
3		**Respondent's Financial Stability and Risk (10%)**			
3.1	**On the Exhibit E – Respondent's Information, Disclosures, and Financial Form please provide relevant details regarding the following risk. If the answer to any is yes, provide all pertinent details: • Is your company currently for sale? • Is your company involved in any transaction to expand or become acquired by another business entity? • Does your company have any pending litigation? • Has your company resolved any litigation within the last 2 years? • Is your company currently in default? • Has a bonding company ever been required to finance completion of a project? • Has your company experienced claims on its payment or performance bonds in the last 2 years? • Has your company had any job site incidents in the last 2 years that resulted in death?**	How well did the Respondent satisfactorily answer the set of questions regarding financial stability in regards to risk listed in this criteria? If not, explain through your comments the concerns you have regarding financial stability and associated risk.	5%		
3.2	**Attach a letter of intent from a surety company indicating Respondent's financial solvency, adequate capitalization, and ability to obtain performance and payment bonds for the entire construction cost of the proposed project. The information submitted must indicate Respondent's total bonding capacity, available bonding capacity and current backlog.**	How well does Respondent's maximum bonding capacity adequately cover the anticipated project costs and bonding requirements for this project?	5%		
		Subtotal	**10%**		
4		**Respondent's Proposed Methodology (15%)**			
4.1	**Proposed Methodology: A detailed plan outlining the methodology intended to be employed by the respondent that demonstrates the processes of implementation regarding the requirements of the RFP Scope of Work into a realized and finished project. This shall include, but not be limited to: - Processes and techniques used to understand the Statement of Work; - Problem solving; - Value engineering; - Maintaining budgets; - Maintaining schedules; - Staff sizing and roles; - Company workload in proportion to the project outlined in the Statement of Work; - Coordination of work with subcontractors and/or consultants, or if no subcontracting and/or subconsultants is needed, coordination of work with designated staff assigned to the project; - Brief description of major critical path items and milestones necessary for completion of the project in the proposed timeline.**	How well does the Respondent's methodology address the requirements of the RFP project, and critical elements of the Scope of Work?	5%		
4.2		How well did the Respondent identify how coordination of work with subcontractors and/or consultants will be managed, or if no subcontracting and/or subconsultants is needed, coordination of work with designated staff assigned to the project?	5%		
4.3		How well did the Respondent identify major critical path items and milestones necessary for the completion of the project in the proposed timeline?	5%		
		Subtotal	**15%**		
5		**Respondent's Pricing Proposal (40%)**			
5.1	**The Respondent having carefully examined the Texas Uniform General Conditions for Construction Contracts with HHSC Supplementary General Conditions ("UGCs"), the Drawings and Specifications, and any addenda thereto, as prepared by the Owner, and the Project Architect/Engineer for this Project, as well as the premises and all the conditions affecting the work, if applicable to this Project, does hereby propose to furnish all supervision, labor, materials, equipment, tooling, and permits necessary to achieve Substantial Completion of the work in accordance with the "Contract Documents" (as that term is defined in the UGCs) for the following sum: *(All amounts shall be written in number form.)***	Complete the "Respondent's Pricing and Proposal", attached to this RFP as Exhibit F	40%		
		Sub Total	**40%**		
		TOTAL (%)	**100%**		