Psychiatric Services for Residents Civilly Committed
Criteria, Subcriteria Sheet
RFQ No. HHS0009546

Evaluator				
Respondent				
#	Criteria	Weight	Score	Comments
1	**Cost 40%**			
1.1	Evaluate the total compensation proposed with respect to the annual contract value.	10%		
1.2	Evaluate the overall cost proposal, as necessary and reasonable to provide mental health services and psychiatric care to residents civilly committed to the Texas Civil Commitment Center as described in Article 2, Scope of Work.	20%		
1.3	Evaluate the profit percentage identified in cost proposal, in comparison to the maximum profit margin stated in Section 2.1.2 of the solicitation	10%		
		40%		
2	**Project Work Plan 60%**			
2.1	Evaluate the Respondent's staffing pattern that includes sufficient on-site staff during business hours to meet client needs. An ideal proposal would include one (1) staff to twenty-five (25) residents, and allow for a response timeframe for mental health service requests of 24 hours or less.	10%		
2.2	Evaluate the Respondent's ability to provide services including: - psychiatric diagnostic interview examination, - psychosocial assessment, - recovery-based treatment planning, - psychotropic medication management and monitoring, - psychotropic medication training and support, - crisis services, - case management services, - skills training and psychosocial rehabilitation, - counseling, and - discharge planning.	5%		
2.3	Evaluate the Respondent's description of the frequency of services provided. An ideal proposal would include offering individual counseling at least twice a month and provide eight groups per week.	5%		
2.4	Evaluate how the Respondent coordinates services with other facility contractors at the Texas Civil Commitment Center, the Texas Civil Commitment Office, and HHSC's Health and Specialty Care System.	5%		
2.5	Evaluate the Respondent's services and support for when residents experience a mental health crisis including: assessment, determination of whether emergency criteria are met, collaboration with the local mental health authority and the Health and Specialty Care System to facilitate inpatient admission.	10%		
2.6	Evaluate the Respondent's actions to provide postvention resources in the event of a suicide or attempted suicide.	5%		
2.7	Evaluate the Respondent's processes for addressing clinical and programmatic issues to promote effectiveness, efficiency, and risk reduction including: monitoring, tracking, and data integrity.	10%		
2.8	Evaluate the Respondent's quality assurance and improvement activities that identify measurable indicators and implementing corrective action via corrective action planning.	10%		
	Subtotal	**60%**		
	TOTAL (%)	**100%**		

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Evaluation Scoring Guide		
Score	**Level**	**Description**
Unacceptable	**1**	Response does not address requirement. Response is completely unacceptable.
Unacceptable	**2**	Response mentions requirement, but is not responsive to the elements of the requirement.
Unacceptable	**3**	Response addresses requirement, but response described does not allow HHSC to fulfill mission.
Marginal. Fails to meet evaluation standards but failures are correctable.	**4**	Response meets fundamental requirements, however could not be implemented as described (would require both HHSC and Vendor to make significant changes not currently anticipated).
Marginal. Fails to meet evaluation standards but failures are correctable.	**5**	Response meets fundamental requirements, however could not be implemented as described (implementation would require both HHSC and Vendor to make minor changes not currently anticipated).
Marginal. Fails to meet evaluation standards but failures are correctable.	**6**	Response meets fundamental requirements, however could not be implemented as described (implementation would require changes to be made by Vendor only).
Acceptable	**7**	Response clearly satisfies requirement but has some minor weaknesses.
Acceptable	**8**	Response clearly satisfies requirement.
Acceptable	**9**	Response satisfies requirements and has some benefits above requirement.
Exceptional	**10**	Response far exceeds all aspects of requirement.

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No.	**Best Value Criteria**	**Weight**
1	Cost	40%
2	Project Work Plan	60%
	GRAND TOTAL	**100%**