TEXAS
Health and Human Services

Exhibit F

Evaluation Criteria and Tool

< Enter Procurement/Solicitation Name >
Criteria, Subcriteria Sheet
< Enter Procurement Number >

Evaluator					
Respondent					
#		Criteria	Weight	Score	Comments
1	RFP Requirement	Respondent's Relevant CMR Construction Services and Respondent's Proposed Team's Relevant Experience (30%)			
1.1	**Identify and describe the Respondent's experience for current and completed construction manager at risk (CMR) projects that are most similar to this Project. List the projects in order of priority, with the most relevant project listed first. Include project name, owner, location, description and final construction cost.**	Evaluate the relevance of the Respondent's past and present experience for completed CMR construction projects that are similar to this project.	15%		
1.2	**Provide names, resumes and project responsibilities for team members assigned to the Project, including the Project Superintendent and Project Manager. Explain Project Superintendent's and Project Manager's availability.**	Evaluate the previous experience of the Respondent's Project Superintendent, Project Manager, and other employee's assigned to this project. Evaluate the Respondent's Project Superintendent and Project Manager's availability to the project.	10%		
1.3	**Provide an Organizational Chart or similar hierarchy explanation with titles of the team members assigned to support the Project. List projects that team members have worked on together previously.**	Evaluate the Respondent's designated team member responsibilities in relation to previous experience and/or working together on similar projects.	5%		
		Subtotal	**30%**		
2		Respondent's Quality and Safety Programs (10%)			
2.1	**Respondent shall provide the name, job title, and resume of the person specifically assigned to this Project for quality assurance. Describe the quality assurance program, quality requirements and means of measurement. HHSC reserves the right to require a copy of the Quality Control Manual and Quality Assurance Processes, which, if contracted, may become a contract document. Respondent shall provide the company's workers' compensation experience modification rate (EMR) for the last five years on the insurance broker's letterhead as part of the proposal; if any rating is above 1.0 for any year, provide an explanation.**	Evaluate the Respondent's approach to quality, in regards to a dedicated individual for quality and a dedicated individual for quality on this project. Evaluate the Respondent's described quality assurance program, requirements, and means of measurement. Evaluate the Respondent's workers' compensation experience rate (EMR) for the last five years.	10%		
		Subtotal	**10%**		
3		Respondent's Demonstrated Financial Solvency and Capitalization (10%)			
3.1	**On the Exhibit D, Respondent's information, Disclosures, and Financial Form, please provide relevant details regarding the following risks. If the answer to any is yes, provide an explanation: • Is your company currently for sale? • Is your company involved in any transaction to expand or become acquired by another business entity? • Does your company have any pending litigation? • Has your company resolved any litigation within the last 2 years? • Is your company currently in default? • Has a bonding company ever been required to finance completion of a project? • Has your company experienced claims on its payment or performance bonds in the last 2 years? • Has your company had any job site incidents in the last 2 years that resulted in death?**	Evaluate the Respondent's information, disclosures, and financial information from the Exh. D. in regards to the risks listed in this criterion. Detail any concerns you have from the information provided on the evaluation tool in the comments field.	5%		
3.2	**Attach a letter of intent from your surety company indicating Respondent's ability to obtain performance and payment bonds for the entire construction cost of the proposed project. The information submitted must indicate Respondent's total bonding capacity, available bonding capacity and current backlog.**	Evaluate the Respondent's maximum bonding capacity (should be equal to (minimal) or amply more (maximum) than the project dollar amount), in terms of financial solvency, adequate capitalization, and ability obtain performance and payment bonds for the entire construction cost of the proposed project.	5%		
		Subtotal	**10%**		
4		Respondent's Proposed Methodology (30%)			
4.1	**Proposed Methodology: A detailed plan outlining the methodology intended to be employed by the respondent that demonstrates the processes of implementation regarding the requirements of the RFP Scope of Work into a realized and finished project. This shall include, but not be limited to: - Processes and techniques used to understand the Statement of Work; - Problem solving; - Value engineering; - Maintaining budgets; - Maintaining schedules; - Staff sizing and roles; - Coordination of work with subcontractors and/or consultants, or if no subcontracting and/or subconsultants is needed, coordination of work with designated staff assigned to the project; - Brief description of major critical path items and milestones necessary for completion of the project in the proposed timeline.**	Evaluate the Respondent's plan and methodology proposed for the implementation and realization of the project.	15%		
4.2		Evaluate the Respondent's description of how work with subcontractors will be coordinated and managed, or, if no subcontracting, evaluate the Respondent's description of how work will be coordinated with designated staff assigned to the project.	10%		
4.3		Evaluate the Respondent's identification of major critical path items and/or milestones necessary for the completion of the project in the proposed timeline.	5%		
		Subtotal	**30%**		
5		Respondent's Pricing Proposal (20%)			
5.1	**The Respondent having carefully examined the Texas Uniform General Conditions for Construction Contracts with HHSC Supplementary General Conditions ("UGCs"), the Drawings and Specifications, and any addenda thereto, as prepared by the Owner, and the Project Architect/Engineer for this Project, as well as the premises and all the conditions affecting the work, if applicable to this Project, does hereby propose to furnish all supervision, labor, materials, equipment, tooling, and permits necessary to achieve Substantial Completion of the work in accordance with the "Contract Documents" (as that term is defined in the UGCs) for the following sum: *(All amounts shall be written in number form.)***	Evaluate the Respondent's Exhibit H Pricing and Proposal (designated cost evaluators only)	20%		
		Sub Total	**20%**		
		TOTAL (%)	**100%**		