Exhibit C. Past Performance Template

General Instructions

RFQ No. HHS0010934

Respondent shall list and provide information concerning a minimum of three (3) contracts or projects, other than for HHSC, similar to the services enumerated in **Article II. Scope of Work/Specifications.** HHSC prefers information from projects or contracts that were performed for states of comparable size and/or federal government within the last five (5) years. Respondent must verify client contacts are current. Respondent is responsible for ensuring that it observes any applicable attorney-client privilege requirements, obligations, and/or restrictions in providing contract or project information.

For each contract or project listed, Respondent must complete a past performance template.

Respondent must provide the following information on the past performance template for each contract or project:

1. Project Name;
2. Name and address of client;
3. Name and phone number of client contact (contract or project manager);
4. Email address for client contact;
5. Contract start date and duration;
6. Total contract dollar amount;
7. Brief description of project;
8. Staff assigned by position on the project; and
9. Outcome of the project.

Exhibit C. Past Performance Template

Past Performance Template (To Be Completed by Respondent)

Project Name:	
Name and address of client:	
Name and phone number of client contact:	
Email address of client contact:	
Contract start date and duration:	
Total contract dollar Amount:	
Brief description of project:	
Staff assigned by position on the project:	
Outcome of the project:	