Richmond Sate Supported Living Center
Scope of Work

- Vendor to provide monthly pest control services campus wide at the Richmond State Supported Living Center located at 2100 Preston, Richmond, TX 77469; in all building interiors and within 20 feet of building exteriors to prevent infestations. Pests are defined in scope as noted below.

- Vendor to provide monthly pest control services for all occupied buildings (48) and exterior
  240 acres using visual inspection methods to determine that the best pest management measures are appropriate and required. If determined by Owner that treatments are required, vendor will use the least toxic method available, i.e., containerized bait stations, and crack and crevice sprays inside of each building and up to twenty (20) feet of the exterior building perimeter. Minimum amounts of pesticides, (Liquids, aerosols, and dust) will be used only in extreme cases. The control of rats and mice will be by trapping, assuring that all traps are inaccessible to all individuals. Any rodenticides used will be in secured tamper-proof bait boxes. All pesticides and rodenticides must be approved prior to use on the facility.

HOURS OF SERVICE: Normal work hours are 8:00 AM CENTRAL TIME to 5 PM CENTRAL TIME Monday through Friday.

Monthly Scheduled Services:

1. Inspect exterior and interior of building for pests and treat accordingly, such as install traps/bait, and remove/treat cobwebs and wasp nests, and/or provide professional consultation and recommendations to the HHS Agency.

2. Complete pest control spraying within the interior of building, to include all entry points such as building entrances, doors, and windows, and any problematic areas as specified by the HHS Agency and identified during inspection.

3. Check and install or replace sticky traps inside building and, if necessary, treat interior and exterior of building based on types of pests discovered on traps. Sticky traps must be placed in locations out of sight such as in cabinets, under appliances, and behind doors. Sticky traps shall only be installed in areas identified to have pest activity or in areas where pests are typically active such as restrooms, break rooms,

and kitchens.

4. Check any other traps (e.g., traps for mice and rats) and replace or reset as necessary.

Specialty Services:

1. Complete as-needed specialty pest control services as requested by the HHSC contract manager.

Contractor shall provide specialty pest control services including but not limited to: Rodent Collection, Bed Bug Control, and Mosquito Fogging.

As Needed, One Time Services

1. Complete as-needed emergency pest control services as requested by the HHSC contract manager.

Contractor shall provide emergency pest control services including but not limited to: exterior pest control spraying, interior pest control spraying, and inspecting and controlling of all pests to include but not be limited to rats, mice, skunks, squirrels, snakes, roaches, bedbugs, fleas, stinkbugs, cockroaches, ants, wasp, bees, mosquitos, large flies, mites, scorpions, spiders, termites, and all other wood destroying pests. All services must be approved by HHSC contract manager prior to performance. Contractors provide a detailed scope for large one-time pest control services for approval of the HHSC Contract Manager.

PESTS TO BE CONTROLLED: Contractor will control roaches, ants, silverfish, fleas, crickets, bees, yellow jackets, wasps, hornets, spiders, flies, millipedes and centipedes, earwigs, pill bugs, mites, beetles, moths, rats, mice, bats, snakes, gnats, maggots, bed bugs, exterior and bed maintenance, bedbug monitors and inspection of same, mosquito misting and fogging, and possums in and immediately adjacent to buildings. Collection and disposal of all pests. Vendor to provide services for ant control area of campus. Vendor to provide wide mosquito misting services.

PESTICIDE PRODUCTS: Contractor shall not store or dispose of any pesticide products on state property. Pesticides shall not be used in any manner inconsistent with its labeling. The

contractor shall be responsible for the safe use and application of the pesticides used in the pesticide program. Protective clothing, equipment and devices shall, as a minimum, conform to Occupational Safety and Health Administration (OSHA) standards for the products being used. MATERIAL SAGETY DATA SHEETS MUST BE PROVIDED FOR EACH CHEMICAL THAT IS PROPOSED FOR USE. Awarded contractor will provide all pest control products to treat various pests. Contractor shall provide documentation on request by designated HHS representative of all parts and materials used.

All pesticide products are included in the cost of the monthly rate. The Contractor shall furnish all labor, tools, transportation, equipment, materials, and supplies, as necessary to perform the services and/or provide the goods, if applicable, as required. Pesticide products are included in the hourly rate and cannot be billed separately.

SUPPLIES NEEDED: Pesticide treatment products, as approved by the Agency; Ladders, Flashlights, PPE, Etc.

LEGAL AND PROPER APPLICATION OF PRODUCT: Contractor shall be responsible for fully complying with all applicable federal, state and local pesticide laws and regulations.

1. Beginning of application means acceptance of existing conditions

2. Apply toxicants in accordance with manufacture's published instructions. No product shall be used in any manner inconsistent with it labeling. All pesticides used shall be properly labeled for the control of the pests against which they are being used and label instructions shall be strictly followed.

3. Contractor may not switch products to be used without written permission from HHSC.

CONTRACTOR'S PERSONNEL QUALIFICATIONS:

1. Contractor is responsible for providing pesticide applicators that have been trained and certified to handle and apply the classes of pesticide products necessary in implement the pest control program. All applications shall be in compliance with state law. **Licensing requirement:** Have held a technician license for at least six months and been employed with duties including pest control services under the supervision of a licensed certified applicator for at least 12 of the last 24 months; Have a Bachelor's or Associates degree in biological science and furnish an official copy of their degree. Bachelor and Associates Degrees accepted in the following categories: Agronomy; Entomology; Animal Science; Agricultural Science; Biology; Chemistry; or Environmental Science. Experience of at least 12 months within the last 24 months of verifiable technical field experience in the services required in this Scope of Work may be provided in lieu of a Bachelor or Associates degree.

2. A licensed commercial applicator or other employee with a minimum of three (3) years' experience shall be available for consultation upon request.

3. Vendor must have at least 3 years of pest control business tenure.

4. Licensed certified applicator administered by the Texas Department of Agriculture for at least 12 of the last 24 months.

SERVICE VERIFICATION: A written report shall be provided after each service call that indicates the time of arrival and departure, work performed, building and area treated, and material used in treatment.

PRELIMINARY REPORT: Contractor shall provide Agency a complete and detailed preliminary report immediately after award based upon survey of the facility and property. This report shall set out conditions found of all buildings, structures and outside area; material proposed to be utilized for what and methods of control propose.

UNSATISFACTORY PERFORMANCE: unsatisfactory performance includes:

- repeated callbacks (three or more) for the same location and identified service need.
- one or more instances of contractor personnel not having the required experience and qualifications as defined in this SOW.

SERVICE LOCATION:

Richmond State Supported Living Center

2100 Preston

Richmond, TX 77469