

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000327616</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b>  <b>Page</b> 1
			<b>Ship To:</b> 5950 - El Paso:6700 Delta Dr HEALTH & HUMAN SERVICES COMMISSION 6700 Delta Dr 6700 Delta Dr El Paso TX 79905 United States

**Vendor:** 1741599564 0  
LABATT INSTITUTIONAL SUPPLY COMPANY  
PO BOX 137  
SAN ANTONIO TX 782910137  
United States

**Bill To:** Invoice-DSHS Accounts Payable  
DEPARTMENT OF STATE HEALTH SERVICES  
1200 E Brin  
PO Box 70  
Terrell TX 75160  
United States

**Fax:** 972/551-8052  
**Email:** DSHS.TSHBusinessOffice@dshs.texas.gov

**Purchaser:** Reagor,Whit 512/406-2498

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	--------------------------------------	------------	----------	-----	----------	--------------	----------

PM - EX PCC - 0 Exercising Renewal Option 1. 1st half of FY24 Per Req 529-229830.

"GOODS ARE TO BE DELIVERED AND INVOICED AFTER September 01, 2023."  
CPA Procurement Manual, pg 149, Section 2.58

"This contract is subject to cancellation, without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature." CPA Procurement Manual, pg. 145, section 2.57.

Initial period is 03/01/23 08/31/23 with Seven (7) additional six-month period options to renew. The option to renew will be solely at the discretion of the Agency.

Renewal Options:  
Renewal 1 term: 09/01/23 through 02/28/24  
Renewal 2 term: 03/01/24 through 08/31/24  
Renewal 3 term: 09/01/24 through 02/28/25  
Renewal 4 term: 03/01/25 through 08/31/25  
Renewal 5 term: 09/01/25 through 02/28/26  
Renewal 6 term: 03/01/26 through 08/31/26  
Renewal 7 term: 09/01/26 through 02/28/27

See above for SHIP TO ADDRESS ON PO

PURCHASE MADE UNDER THE AUTHORITY OF TEXAS GOVERNMENT CODE 2155.1441  
FOB DESTINATION, PREPAID AND ALLOWED, INSIDE OR STORE DOOR DELIVERY MAY BE REQUIRED. Invoice per 34 TAC §20.487, amended effective May 1, 2022.

TERMS: NET 30. See Attached List for Specific Items.

FY24 1st half. Blanket Purchase Order for Grocery Products to be delivered to El Paso State Supported Living Center from September 01, 2023, through February 28, 2024.

FY23 2nd half. Blanket Purchase Order for Grocery Products to be delivered to El Paso State Supported Living Center from March 01, 2024, through August 31, 2024.

ALL ITEMS MUST BE WITHIN THE REQUIRED USE BY DATES. FACILITY PERSONNEL HAVE THE RIGHT TO REFUSE UNACCEPTABLE PRODUCTS.

Delivery upon request. Overages will not be accepted.

Note: Agency will not order products on this PO that are available from Workquest or Texas Correctional Industries. Agency will not order capital or controlled assets on this PO.

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000327616</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 
			<b>Page</b> 2
			<b>Ship To:</b> 5950 - El Paso:6700 Delta Dr HEALTH & HUMAN SERVICES COMMISSION 6700 Delta Dr 6700 Delta Dr El Paso TX 79905 United States

**Vendor:** 1741599564 0  
LABATT INSTITUTIONAL SUPPLY COMPANY  
PO BOX 137  
SAN ANTONIO TX 782910137  
United States

**Bill To:** Invoice-DSHS Accounts Payable  
DEPARTMENT OF STATE HEALTH SERVICES  
1200 E Brin  
PO Box 70  
Terrell TX 75160  
United States

**Fax:** 972/551-8052  
**Email:** DSHS.TSHBusinessOffice@dshs.texas.gov

**Purchaser:** Reagor,Whit 512/406-2498

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	--------------------------------------	------------	----------	-----	----------	--------------	----------

Order Issued per IFB HHS0010324 Signed by Remy Wassom on 01/30/2023.

PO Per Req 529-225645, Renewal Option 1. Reference old PO HHSTX-3-0000313829.

FACILITY CONTACT: Estela Dorado 915-782-6309 / Aaron Poynor 915-782-6480  
estela.dorado@hhs.texas.gov / aaron.poynor@hhs.texas.gov

CONTRACT MANAGER: Carol Graves 512-419-2193  
carol.graves@hhs.texas.gov

VENDOR CONTACT: Barbara McCall 512-707-8288 x6310.  
bmccall@labattfood.com

BUYER: Whit Reagor 512-406-2498  
whit.reagor@hhs.texas.gov

1-1	FY24-GOODS, 1st Half Dry Food Items for CH5-EPSSLC	393-56	1.00	LOT	93750.00000	\$93,750.00	09/01/2023
-----	--	--------	------	-----	-------------	-------------	------------

**Schedule Total** \$93,750.00

Contract\_ID: HHS001302400001 Contract Line: 0 Release: 3

**Item Total for Line 1** \$93,750.00

2-1	FY24-GOODS, 1st Half Frozen Food Items for CH5-EPSSLC	385-56	1.00	LOT	93750.00000	\$93,750.00	09/01/2023
-----	---	--------	------	-----	-------------	-------------	------------

**Schedule Total** \$93,750.00

Contract\_ID: HHS001302400001 Contract Line: 0 Release: 4

**Item Total for Line 2** \$93,750.00

**Total PO Amount** \$187,500.00

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-4-0000327616</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/23
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> <b>Page</b> 3
		<b>Ship To:</b>	5950 - El Paso:6700 Delta Dr HEALTH & HUMAN SERVICES COMMISSION 6700 Delta Dr 6700 Delta Dr El Paso TX 79905 United States

**Vendor:** 1741599564 0  
LABATT INSTITUTIONAL SUPPLY COMPANY  
PO BOX 137  
SAN ANTONIO TX 782910137  
United States

**Bill To:** Invoice-DSHS Accounts Payable  
DEPARTMENT OF STATE HEALTH SERVICES  
1200 E Brin  
PO Box 70  
Terrell TX 75160  
United States

**Fax:** 972/551-8052  
**Email:** DSHS.TSHBusinessOffice@dshs.texas.gov

**Purchaser:** Reagor,Whit 512/406-2498

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	--------------------------------------	------------	----------	-----	----------	--------------	----------

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Whit Reagor CTCD*

**08/30/2023**